



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

## Education Commission - Summary

**September 15, 2022**

**5:30 p.m. McDonell Library**

AGENDA	LEAD		NOTES
<b>Welcome and Call to Order</b> <ul style="list-style-type: none"> <li>Welcome new St. Paul parish representative</li> <li>Thank you to Gina Smiskey</li> </ul>	Andy Molly	5:30 p.m. Andy	<ul style="list-style-type: none"> <li>Welcome Diane Herron representing St Peter's. Diane will attend her first meeting in October.</li> <li>Welcome MACS junior representative Frederick Blair</li> <li>Thank you Gina Smiskey for your years committed to the MACS Education Commission</li> </ul>
<b>Prayer</b>	Priest	Andy	<ul style="list-style-type: none"> <li>Prayer led by Andy Shakal</li> </ul>
<b>Evidence of Mission/Vision</b> <ul style="list-style-type: none"> <li></li> </ul>	Andy	Andy	<ul style="list-style-type: none"> <li>Reviewed MACS Vision and Mission</li> <li>Eric Wedemeyer commented on the appropriate and respectful behavior displayed by students at athletic events.</li> <li>Molly Bushman shared the positive energy we are experiencing from students and parents this week for Homecoming.</li> </ul>
<b>CONSENT AGENDA</b> <ul style="list-style-type: none"> <li>Finance and Facilities Report</li> <li>Technology Report</li> <li>Advancement Report</li> <li>Long-Range Planning Report</li> <li>Enrollment Report</li> <li>Principals' Reports</li> <li>Dean of Academics Report</li> </ul>	Andy		<ul style="list-style-type: none"> <li>LRP - close to completion. Request update from TJ Proue</li> <li>Consensus for remainder of Consent agenda</li> </ul>

<ul style="list-style-type: none"> <li>• Student Services Report</li> </ul>			
<b>Reports from Parish and Student Representatives</b>			<ul style="list-style-type: none"> <li>• St John the Baptist has their Fall Festival</li> <li>• Pork Steak Dinner October 30 at St John the Baptist</li> <li>• Festival of the Falls appeared to be a success</li> <li>• Oktoberfest this upcoming weekend. Stop by and support the Holy Ghost booth</li> <li>• Homecoming football game, 5K and dance on Saturday, September 17, 2022</li> <li>• Join Fr Burish and the run the 5K at 9:00 a.m. starting at Flag Hill</li> </ul>
<b>Committees/Department Presentation</b>  Dress Code Committee Status	Erin B.		<ul style="list-style-type: none"> <li>• Dress Code committee available as needed.</li> <li>• Principals would like to add more clarity to the dress code for 2023-24. Request to meet before Christmas vacation.</li> </ul>
<b>Commission Chair</b>  <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Approval of Committees</li> <li>• Appointment of student rep - Fred Blair</li> <li>• 2022-23 Goal Preview</li> </ul>	Andy		<ul style="list-style-type: none"> <li>• Andy recognized and thanked his parents (Pete and Theresa Shakal) for raising him with a strong faith. Continue to do great work for God.</li> <li>• What binds us all together is our love for Christ.</li> <li>• Please review the list of committees. All representatives have accepted.</li> <li>• Confirm with Diane Herron if she will be involved in the side committees that Gina Smiskey supported: dress code, parent ambassador</li> <li>• Reviewed 2022-23 goals. See attachment.</li> </ul>
<b>President's Updates</b>  <ul style="list-style-type: none"> <li>• Strategic Plan Steering Committee - officially form and request Erin B. as Comm rep</li> <li>• Joint school board meeting in November</li> </ul>	Molly		<ul style="list-style-type: none"> <li>• Strategic plan cycle - requesting participation on a committee. Invitation to Matt Elstran and Erin Brick</li> <li>• November meeting will be a joint meeting with CFAUSD. Tuesday following Thanksgiving</li> <li>• Scott Sokup - what is the vision of streaming for the future of MACS. Would MACS ever consider charging for live-stream? What is the expectation of what is live-streamed?</li> <li>• Please contact HR Coord Mary Beth Pfeifer if you are interested in being a substitute teacher for MACS.</li> <li>• We are also looking for help in our kitchens and Early Childhood</li> </ul>

NEXT Education Commission Meeting <ul style="list-style-type: none"> <li>• Listening Session</li> <li>• Detailed Enrollment Report</li> <li>• President's Annual Goals</li> </ul>	Andy/All		<b>Thursday, October 20 , 2022 5:00 p.m.</b> <b>5-5:30 listening session</b> <b>5:30 - 7 meeting</b>
Closing Prayer and Adjournment	Priest		• <b>Led by Fr Burish</b>

### Membership

X	Andy Shakal	Staff Engineer  Executive Committee Finance & Facilities Committee Ad Hoc Pandemic Committee	Chair/St John's Rep 1st Term
EX	TJ Proue	Attorney Wiley Law S.C.  Executive Committee Long Range Planning Committee Co-Chair	Vice Chair/ St Charles Rep 2nd Term
EX	Brian Eslinger	Eslinger Insurance  <b>Committee Assignment - Open</b>	All Saints Rep 1st Term
Late	Tamara Bohaty	Bohaty Trucking	Holy Cross Rep 1st Term
X	Erin Brick	Homemaker (Biology and Theology degrees)  Ad Hoc Catholic Education Event Ad Hoc Dress Code Committee	Holy Ghost Rep 1st Term
X	Tracy Fischer	Dir of Social Service/Neighbors of Dunn County  Ad Hoc Tuition Committee	Holy Ghost Rep 2nd Term
Virtual	Mike Crawford	Access Security Sales and Estimations  Finance & Facilities Committee	Notre Dame Rep 2nd Term
EX	Matt Elstran	Hideaway Resort & Francesca Resource Center  Parent Ambassadors	Notre Dame Rep 3rd Term
EX	Scott Siegenthaler	Assistant Director Financial Aid UWEC  Long Range Planning Committee	Notre Dame Rep 2nd Term
	Vacant		Sacred Heart Rep
X	Tracy Bormann	Director of Human Resources  Advancement Advisory Committee	St Bridget's Rep 2nd Term
EX	Justus Busse	Deputy Chief Fire/EMS  Safety and Emergency Procedures Co-Chair Ad Hoc Pandemic Committee	St Charles Rep 2nd Term

EX	Regi Geissler	Registered Nurse HSHS Safety and Emergency Procedures Co-Chair Ad Hoc Pandemic Committee	St Charles Rep 2nd Term
			St Paul's Rep
EX	Diane Herron	Homemaker Ad Hoc Dress Code Committee Parent Ambassador Music Boosters Faith Boosters	St Peter's Rep 2nd Term
X	Chad Brady	Software Consultant LRP and Finance/Facilities	At-Large Rep 1st Term

### Ex-Officio

Late	Fr Jesse Burish	Chippewa Falls Deanery	Dean
EX	Fr Ethan Hokamp	McDonell Area Catholic Schools	Chaplain
X	Molly Bushman	McDonell Area Catholic Schools	President
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Eric Wedemeyer	McDonell Area Catholic Schools	Principal EC, SC & HG
X	Jerry Smith	McDonell Area Catholic Schools	Principal EC, SC & HG
Late	Scott Sokup	McDonell Area Catholic Schools	Controller
X	Kathleen Adams	McDonell Area Catholic Schools	Exec Admin Asst Admissions Coordinator

### Student Representatives

X	Megan Hanson	McDonell Area Catholic Schools	Senior Representative
X	Frederick Blair	McDonell Area Catholic Schools	Junior Representative

## Reports

### Director of Finance and Facilities Scott Sokup

#### *Projects Completed this Summer*

2022

- 1) Painted walls in hallways in Academic areas, stairs and secondary entrances at McDonell/Notre Dame.
- 2) Painted trim around doors, windows and baseboard area in the same areas listed above, plus Library and Chapel.
- 3) Replaced speaker covers in academic areas.
- 4) Moved all play costumes from boiler room to stage and then to St Charles Church Basement
- 5) Moved all other play items from boiler room to stage, purchased shelving for stage and organized all play items backstage
- 6) Cleaned all lockers inside and out at McD/ND – Academic and locker rooms.
- 7) Academic Bathroom refresh at McDonell- Boys, Girls and Faculty
  - a. Painted walls

- b. Painted Ceiling
  - c. New Lighting
  - d. New mirrors in Girls and faculty
  - e. Sanded, patched holes and repainted stalls/partitions
  - f. Deep Cleaned bathroom
- 8) Cleaned up boiler room, threw away unwanted wardrobes and other items
- a. Leveled floor by drains to enable better and safer storage
  - b. Reorganized shelving to create required minimum clearances for mechanicals
  - c. Moved off season sports items to shelving areas
- 9) Boys Locker Room
- a. Rebuilt mixing valve
  - b. Capped 12 shower heads
  - c. Rebuilt 6 shower controls
  - d. Replaced all shower heads
  - e. Purchased and installed partitions to create a private changing area and separate shower area
  - f. Installed another row of hanging racks in drying room for football
  - g. Removed all extra tables and chairs
  - h. Moved off -season equipment to boiler room
  - i. Fixed broken benches
- 10) Floors all three buildings
- a. Removed all furniture from classrooms, libraries in all three buildings
  - b. Scrubbed floors
  - c. Waxed Floors
  - d. Cleaned any carpets
  - e. Reset all classrooms, offices and libraries
  - f. Scrubbed and Waxed all Hallways, stairs, kitchens and Cafeterias
  - g. Scraped and painted floors at Holy Ghost Pantry area, St Charles Boys basement bathroom
- 11) Moved Music room at Holy Ghost to little theater
- a. Installed window in door for safe environment
  - b. Will be adding additional outlets in the next few weeks
- 12) Painted Walls in following Classrooms
- a. St Charles – Kindergarten rooms (2 rooms)
  - b. McDonell – Art Room
- 13) Added additional shelving to Art Room for better storage
- 14) Filled Potholes in parking lot at Holy Ghost and McDonell
- 15) New Mulch at Holy Ghost
- 16) Cleaned all vents at McDonell
- 17) Cleaned all Kitchen Vents at all three buildings
- 18) Work in the Kitchen by Custodial and Food Service teams, painting, and updates
- 19) Removed a lot of old furniture at all three buildings, donated to Building Hope
- 20) Added 210 new student desks and chairs from Spectrum Industries to completely outfit 9 new classrooms at McDonell and Notre Dame. (EANS Grant) Desks all needed to be assembled.

### **Finance**

- Annual End of Year Financial Audit still underway, they were on site August 1st and 2nd, they will conclude off site in September.

- They are scheduling the Fall Audit for early November - This is a mini financial audit, plus enrollment, HR, vehicles and other operations related audited items.

### **Director of IT Josh McCormick**

- Over the Summer the remaining Middle and High School classrooms had Promethean Interactive Boards installed.
- Due to enrollment and devices that had reached the end of their life cycle, 200 Chromebooks were ordered and distributed to Students and Staff.
- New Teacher laptops were purchased and delivered in late August. We are in the process of deploying them to the Teachers.
- Our Server proposal has been approved and ordered, with current build times and shipping delays, our estimated ship date is 12/16/22 with a tentative installation date during Christmas Break.
- Deployment of our new Firewall appliance and upgraded network connection was completed on August 22nd

### **Director of Advancement Libby Leinenkugel**

It's great to see all of the kids, faculty, and staff back in the buildings! There is a sense of rejuvenation as we welcome both familiar faces and new people who are enthusiastic about advancing the Mission of MACS.

Although the buildings were quiet over the summer months, we were busy planning for the new school year. Here are a few highlights we're excited to share:

- Planning for Spaghetti Spectacular! This will be **Sunday, November 6th** with lunch deliveries to local businesses occurring on **Monday, November 7th**. Please take special note this year that it is a week earlier than what we typically plan. Next year, we will be back on the second Sunday of November. Volunteer sign ups will be coming soon.
- Planning for Mardi Gras! We have a great executive committee, planning committee, and subcommittees in place, all bringing new energy and ideas for our Gala. Please mark your calendars for **Saturday, February 11th**. We are looking to fill spots on subcommittees and will then be opening up the volunteer spots for the event.
- Clare is beginning to write the Fall version of our Mack Messenger. We are all excited to see what she produces; her first publication this past May received many praises.
- Our new donor database (DonorPerfect) is live! The power of current data is incredibly helpful and will help us target a more robust Annual Fund Drive moving forward.
- We have begun working with Katie Thiemann from Partners in Mission to develop strategies around improving our Advancement efforts. Our first official meeting with her was September 8th and we will continue to receive weekly support and consultation with her. We sang her praises in our meeting as we believe her approaches are very much aligned with who we are at MACS. We'd appreciate any prayers as we continue to develop this working relationship with her and implement the changes that she recommends.

As always, please reach out if you have any questions or concerns, positive or negative. We appreciate all you do!

## Admissions Coordinator Kathleen Adams

Grade	Total Students 2021-2022	Total Students Enrolled 2022-2023	New Students 2022-2023 (included in total students enrolled)	Inquiring Students
K	26	39	39	0
1-2	67	54	3	2
3-5	119	120	8	0
6-8	117	124	16	2
9-12	177	205	30	0
<b>Total</b>	<b>507</b>	<b>545</b>	<b>96</b>	<b>4</b>

- Detailed Admissions presentation in October
- Please share any feedback you have been receiving from new families with Kathleen Adams

## Long Range Planning

### Principal K-5 and Early Childhood - Jerry Smith

#### *Catholic Liberal Arts Education*

- Literacy/Math baseline fall assessments completed - Student Support Services team and classroom teachers did a great job of assessing our students to see how we can best meet their needs going forward in math and literacy.
- Spiritual Adoption - I'm excited to announce that we will be doing Adoration every last Friday of the month at Holy Ghost. Therefore, our last week of each month we will switch our Wednesday Mass schedule to Friday. This gives more of an opportunity for children to be present with our Lord and Savior.
- Both SC and HG teachers will be integrating the "outside classroom" into their lessons. Each teacher chooses a time and place for the class to go outside and learn from their surroundings, as well as the curriculum put forth.

#### *Opportunities*

- Nothing this month.

#### *Building & Atmosphere*

- Teachers were asked to set a goal for the year to build relationships with students and parents that is "uncomfortable" for them. Some teachers have chosen to eat with students once a month in the cafeteria, others have created a way to send home positive notes home to parents throughout the week, while others have made an effort to get outside with students and do a hands on activity.

### Notre Dame/McDonell - Eric Wedemeyer

#### **Daily Schedule**

In addition to moving to trimesters, there have been some small changes with our daily schedule (mainly at the high school). Mack time is now on Monday afternoons during the second resource period. Mass is now on Wednesdays (separate times) for both Middle and High Schools.

## **Homecoming week**

Homecoming week 2022 is this week. The student council and our Sophomore class advisors designed a very fun and exciting week of events for our students. Highlights include a different themed dress day and a senior led "find the flag" contest. Homecoming court was announced on Tuesday with the king and queen being crowned later in the week. The week concluded with the Homecoming dance on Saturday evening at McDonell High School.

## **Mock Crash**

On Tuesday, Oct. 11 the Junior and Seniors will witness a mock crash scene at Chi hi. The simulation is designed to realistically depict a crash scene that involves teenagers in a drinking and driving scenario. One of our Seniors will take on an acting role in the simulation while the rest of our students will witness the scene and also take part in the assembly directly following. During the assembly, our students will hear from people that have been directly affected by a drinking and driving accident and listen to how it has impacted their lives.

## **McD/ND Safe environment presentation**

On Thursday, September 8 both Notre Dame Middle School and McDonell High School listened to a presentation by Father Hokamp and Ms. Ziarnik. The concept is virtue based and is designed to teach each of our students the value of each person and their role in God's perfect plan. The presentation focuses on creating an environment that allows each individual to grow into the person that God intends them to be.

## **Middle school assessments**

Middle School fall MAP assessments have begun this week and will concluded next week. MAPs data will be discussed by our teachers and interventionists at our in-service on Sept. 30. Juniors will also take the PSAT on Oct. 12.

## **Dean of Academics Mary Huffcutt**

### ***Academics***

- New Teacher induction training August 15-17
- Professional Development for teachers August 18-19 (University of Dallas - Liberal Arts)
- Community presentation from University of Dallas August 18 on education that is Good, Beautiful, and True
- First weeks teacher support in the new school year
- Organizing an ad hoc committee to help with the review of virtues education

### ***Accreditation***

- Structuring evidence collection for the 22-23 school year

## **Student Support Services Coordinator Diane Hietpas**

### **Student Support update:**

50 students enrolled in SNSP -Special Needs Scholarship Program  
2 additional students with partial scholarships



52 total students in SNSP

19 at the high school

13 at the middle school

10 at Holy Ghost with one additional partial

8 at St. Charles with on additional partial

Benchmark screeners began the week of Sept. 5 and will finish up by Sept. 20th (Easy CBM, MAP, IXL Diagnostics)

Data talks will take place the last week in September and additional intervention services will be determined

Intervention staff:

2.5 FTE at the high school (looking for one more para)

2.5 FTE at the middle school

2 FTE at Holy Ghost

1.5 FTE at St. Charles

Title services will be finalized after the benchmark testing is completed.