



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

## Education Commission - Summary

**December 15, 2022**

**5:30 p.m.**

**McDonell Library**

AGENDA	LEAD		NOTES
<b>Welcome and Call to Order</b> <ul style="list-style-type: none"><li>Welcome</li></ul>	Andy	5:34 p.m.	<ul style="list-style-type: none"><li>Welcome from Chair, Andy Shakal</li></ul>
<b>Prayer</b> <ul style="list-style-type: none"><li>Opening Prayer</li></ul>	Priest		<ul style="list-style-type: none"><li>Opening prayer led by Fr Burish</li></ul>
<b>Evidence of Mission/Vision</b> <ul style="list-style-type: none"><li></li></ul>	Andy		<ul style="list-style-type: none"><li>Congratulations for a successful spaghetti spectacular event. Great food and a fun time for all.</li><li>Mack Time - the Notre Dame students are reviewing the Christmas story in the scripture, illuminated with sacred art.</li><li>Holy Ghost students attend adoration every first Friday after Mass. A parishioner called and shared that the students are attentive and appreciate them in prayer.</li></ul>
<b>CONSENT AGENDA</b> <ul style="list-style-type: none"><li>Finance and Facilities Report</li><li>Technology Report</li><li>Advancement Report</li><li>Long-Range Planning Report</li><li>Enrollment Report</li><li>Principals' Reports</li><li>Dean of Academics Report</li><li>Student Services Report</li></ul>	Andy	5:45 p.m.	<ul style="list-style-type: none"><li>Academics - Virtue Curriculum - Reviewing the power of virtues and looking into material that will support it.</li><li>LRP - The committee did meet December 7, 2022</li><li>Consensus</li></ul>

<b>Reports from Parish and Student Representatives</b> <ul style="list-style-type: none"> <li></li> </ul>		5:50 p,m,	<ul style="list-style-type: none"> <li>St John's Cooks Valley - Advent Parish Mission Retreat rescheduled due to weather. December 18, 19 and 20.</li> <li>Penance Services at Notre Dame, December 6:30</li> <li>McDonell Christmas Concert</li> </ul>
<b>Committees/Department Presentation</b> <ul style="list-style-type: none"> <li>Tuition and Budget</li> <li>Music/Arts - Tabled</li> </ul>	Scott/Tracy	5:55 p.m.	<ul style="list-style-type: none"> <li>Presentation of tuition proposal. Attachment included in email.</li> <li>Tuition Committee includes: Tracy Fischer, Tracey Smiskey, <a href="#">Michele O'Connor</a></li> <li>The Commission recommended keeping the Tuition cap for parish and non-parish families going forward .</li> <li>Committee gave consensus on the tuition proposal.</li> <li>Fr Burish (the Dean) had to leave the meeting early. Father later approved the Tuition proposal on Friday December 16th. .</li> <li>Budget presentation. Attachment included in email.</li> <li>Budget highlights: <ul style="list-style-type: none"> <li>Increase budgeted in Advancement goal for events and the annual fund.</li> <li>New salary scale for teachers was reviewed and included in the budget draft</li> <li>Change to Athletic fees was discussed and in budget draft</li> <li>Change to staff tuition discount was discussed and in budget draft</li> <li>Committee did not have any objections to the budget.</li> </ul> </li> <li>The commission will be asked for consensus on the budget at the January meeting.</li> </ul>
<b>Commission Chair</b> <ul style="list-style-type: none"> <li>Goal status</li> <li>"Attitudes and Practices" followup meeting</li> </ul>	Andy	6:50 p.m.	<ul style="list-style-type: none"> <li>In the process of scheduling a committee to discuss follow-up on results.</li> </ul>
<b>President's Updates</b> <ul style="list-style-type: none"> <li>4K</li> <li>Catholic Schools Week</li> <li>Witness the Difference</li> <li>2023-24 School Calendar</li> </ul>	Molly	6:55 p.m.	<ul style="list-style-type: none"> <li>Plan is to move forward with MACS 4K. Half days, five days a week.</li> <li>Watch for a parent information night in January.</li> <li>Enrollment will open for 4K along with K-12, Sunday, January 29, 2023</li> </ul>

			<ul style="list-style-type: none"> <li>• Advancement achieved goal for Witness the Difference</li> <li>• Catholic Schools Week January 29, 2023 - February 4, 2023</li> <li>• The Bishop will be at McDonell for Mass during Catholic Schools Week</li> <li>• Presentation of 2023-24 school calendar rough draft.</li> <li>• Committee gives consensus</li> <li>•</li> </ul>
NEXT Education Commission Meeting	ALL	7:00 p.m.	January 19, 2022 5:30 p.m.
Closing Prayer and Adjournment	Priest	7:05 p.m.	• Closing prayer led by Fr Hokamp

### Membership

X	Andy Shakal	Staff Engineer Executive Committee Finance & Facilities Committee Strategic Plan Steering Committee Ad Hoc Pandemic Committee	Chair/St John's Rep 1st Term
EX	TJ Proue	Attorney Wiley Law S.C. Executive Committee Long Range Planning Committee Co-Chair	Vice Chair/ St Charles Rep 2nd Term
EX	Brian Eslinger	Eslinger Insurance Committee Assignment - Open	All Saints Rep 1st Term
X	Tamara Bohaty	Bohaty Trucking	Holy Cross Rep 1st Term
EX	Erin Brick	Homemaker (Biology and Theology degrees) Strategic Plan Steering Committee Ad Hoc Dress Code Committee	Holy Ghost Rep 1st Term
X	Tracy Fischer	ADRC/APS director for the ADRC of Dunn County	Holy Ghost Rep 2nd Term
X	Mike Crawford	Access Security Sales and Estimations Finance & Facilities Committee	Notre Dame Rep 2nd Term
EX	Matt Elstran	Hideaway Resort & Francesca Resource Center Strategic Plan Steering Committee	Notre Dame Rep 3rd Term
X	Scott Siegenthaler	Assistant Director Financial Aid UWEC Long Range Planning Committee	Notre Dame Rep 2nd Term

	Vacant		Sacred Heart Rep
EX	Tracy Bormann	Director of Human Resources Advancement Advisory Committee	St Bridget's Rep 2nd Term
EX	Justus Busse	Deputy Chief Fire/EMS Safety and Emergency Procedures Co-Chair Ad Hoc Pandemic Committee	St Charles Rep 2nd Term
X	Regi Geissler	Registered Nurse HSHS Safety and Emergency Procedures Co-Chair Ad Hoc Pandemic Committee	St Charles Rep 2nd Term
X	Victoria Silvas		St Paul's Rep
X	Diane Herron	Homemaker Faith Boosters	St Peter's Rep 2nd Term
EXEX	Chad Brady	Software Consultant LRP and Finance/Facilities	At-Large Rep 1st Term

#### **Ex-Officio**

X	Fr Jesse Burish	Chippewa Falls Deanery	Dean
X	Fr Ethan Hokamp	McDonell Area Catholic Schools	Chaplain
X	Molly Bushman	McDonell Area Catholic Schools	President
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Eric Wedemeyer	McDonell Area Catholic Schools	Principal EC, SC & HG
X	Jerry Smith	McDonell Area Catholic Schools	Principal EC, SC & HG
X	Scott Sokup	McDonell Area Catholic Schools	Controller
X	Kathleen Adams	McDonell Area Catholic Schools	Exec Admin Asst Admissions Coordinator

#### **Student Representatives**

	Megan Hanson	McDonell Area Catholic Schools	Senior Representative
X	Frederick Blair	McDonell Area Catholic Schools	Junior Representative

## **Reports**

### **Director of Finance and Facilities Scott Sokup**

- Fall Audit field work is complete, final should be done before Christmas. Mini Financial Audit for current fiscal year and then the rest of the audit will focus on Budget, Enrollment, Insurance, background checks and ensure other operational policies are being followed.
- Working on gathering evidence for accreditation
- Working with ELA, Phy Ed & Health and 4K teachers on classroom refresh. This is part of our facility planning process to follow the curriculum refresh cycle with technology and facility updates.
- Budget Cycle

- Preliminary budget to Finance and Education Commission on Dec16th, to include tuition and new teacher salary scale.
- Updates completed in January, with final budget approved by Finance and Education Commission on January
- Budget submitted to Diocese Feb 1
- Work with Diocese on any questions or updates
- Final Budget approved by Diocese in early March
- Budget updated in September to reflect any staff changes and September enrollment count.
- After Budget is submitted, will begin work on Summer Project planning

#### **Director of IT Josh McCormick**

- New server is being deployed on December 27th.
- Currently exploring better Backup solutions that we can implement with the new server
- New Hudl camera has been installed in the Gym, this will allow for automated streaming for events in the gym. There will be an additional camera installed in the gym at Holy Ghost, with the intention of being able to stream more non-varsity sports and events.
- Still evaluating our Security Cameras
  - Completed trial run with Verkada
  - Waiting on proposals from different vendors

#### **Director of Advancement Libby Leinenkugel**

- No updates.

#### **Admissions Coordinator Kathleen Adams**

<b>Grade</b>	<b>Total Students 2021-2022</b>	<b>Total Students Enrolled 2022-2023</b>	<b>New Students 2022-2023</b> (included in total students enrolled)	<b>Inquiring Students</b>
<b>K</b>	26	39	39	1
<b>1-2</b>	67	57	3	3
<b>3-5</b>	119	120	9	0
<b>6-8</b>	117	124	16	1
<b>9-12</b>	177	206	31	1
<b>Total</b>	<b>507</b>	<b>545</b>	<b>98</b>	<b>6</b>

- Planning shadow days for 8th grade students from St Peter's in Tilden, St Paul's in Bloomer Thorp Catholic and any interested home-school students.
- Planning shadow days for current 5th and 6th grade students from St Joseph Boyd
- Planning open house for incoming kindergarteners.
- Planning to attend family night at CCD
- Updating enrollment material including brochures, online registration, website and Choice.
- Preparing tuition letter
- Enrollment opens Sunday, January 29, 2023

#### **Long Range Planning - TJ Proue**

## **Principal K-5 and Early Childhood - Jerry Smith**

### ***Catholic Liberal Arts Education***

- We have a couple teachers at both buildings that will be on maternity leave starting just around Christmas Break. Mrs. Julia Proue will be our Kindergarten long term sub for Mrs. Sam Jandourek. Mr. Greg Hinke will be at Holy Ghost for Mrs. Kendra Rogers for 6 weeks of her maternity leave, followed by Mrs. Judy Monarski the last 6 weeks.
- Miss Courtney Ogerlicki has settled into her classroom at the 1st grade level. Classes are going well; more 1 on 1 opportunities are happening to help students succeed at a high level.

### ***Opportunities***

- No report.

### ***Building & Atmosphere***

- St. Charles had their Christmas Concert December 13. The church was filled with joy as the students performed a well organized concert put on Mrs. Rebeca Beaufueax. Both the 12:30 and 5:30 times were full. There was an art display, as well as a baked good sale that families provided. The proceeds will be given to the St. Charles School to help with a school field trip at the end of the year.
- Holy Ghost will be having their Christmas Concert December 20. The concert will be held in the Holy Ghost Gymnasium. This is Mrs. Paula Hanson's first year doing it in few years. She has the students and staff extremely excited for it. Times of the concert will be 12:30 and 5:30; there will be a baked goods sale and art display; all proceeds will go to St. Charles School to help with a field trip at the end of the year.
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## **Notre Dame/McDonell - Eric Wedemeyer**

### ***End of First Trimester***

The first trimester ended on November 18, just before the Thanksgiving break. The high school had modified schedules on both Thursday, November 17 and Friday, November 18 to accommodate all classes preparing for their final exams and the exams themselves.

### ***Advent emphasis in both schools***

During the Christmas season it seems easier and easier these days to overlook the true meaning of the season. All of the teachers in our schools have put forth much effort to emphasize to our students the true meaning of the Advent season. Our students were immersed with the concept of preparation during these past few weeks.

### ***Advent musical performances***

*Notre Dame* held their annual Advent performances on Monday, Dec. 12. The 6th performance consisted of four musical numbers by the 6th grade band and an additional four songs played by the 7th & 8th grade band. The 6th grade choir and the 7th & 8th grade choir each performed three songs each. A wonderful job by our students and also by our Band director Sean Hanson, our Choral teacher, Amy Vogt and our general music teacher Gwen Doyle. Congratulations on composing yet another great performance!

*McDonell* will hold their performances on Monday, Dec. 19 starting at 6:30. There will be a short intermission between the band and choir performances.

### ***Giving Tree collections***

Each Friday during Advent, our students could wear sweats along with our normal Macks Spirit wear day. Students would need to pay \$3 dollars to be allowed to wear their sweats with all the money collected to go towards our annual Giving Tree. Snacks are also sold in the Main Office to collect additional funds for the cause.

### **Dean of Academics Mary Huffcutt**

#### **Academics**

- Continued work on curriculum refresh cycle with the incorporation of Catholic Liberal Arts
- Working in collaboration with early childhood on the transformation to a Catholic preschool program
- Arranging for virtue curriculum review sessions
- Collaboration with principals in the professional development of seeing the child as born person - a child of God as well as the development of holy habits
- Supporting the high school principal with development of courses for the 23-24 school year
- Helping our elementary library helpers with the selection of living books for the libraries

#### **Accreditation**

- Structuring and collecting evidence collection for the 22-23 school year

### **Student Support Services Coordinator Diane Hietpas**

- No updates.