



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACSK12.WI.US

Position: Substitute Teacher

Position summary: The School Aide will be available as a substitute teacher during the 22-22 school year. This position may also be responsible for greeting and screening students as they arrive for school in the morning, supervising lunch periods, monitoring halls, monitoring study halls, aiding in the classrooms and offices, as well as light custodial duties.

Qualifications:

- Bachelor's degree required
- Qualified as a substitute teacher in the State of Wisconsin
- Teaching experience preferred
- Experience working in a school setting preferred
- Commitment to the mission and vision of McDonnell Area Catholic Schools

Responsibilities:

- Responsible for providing instruction and managing classroom environments
- Maintains the appropriate study hall environment by enforcing study hall rules
- Rotate around the cafeteria supervising students and redirecting as necessary
- Maintains order in the hallways
- Provide classroom assistance as assigned
- Provide office assistance as assigned
- Assist in maintaining an orderly, clean, classroom environment
- Performs other duties as assigned

We highly encourage candidates to explore the McDonnell Area Catholic Schools (MACS) website, as well as the Chippewa Falls Chamber of Commerce website to become more familiar with our system and community.

Interested candidates must submit an application that addresses their qualifications, which can be found on our [Employment Opportunity Page](#). You may also submit your credentials to hr@macs.k12.wi.us