

Date: October 2023

Position: Director of Advancement

**Description:** McDonell Area Catholic Schools (MACS), a unified Catholic school system, is seeking a full time Director of Advancement. In cooperation with the school system's President, Advancement Advisory Committee, staff, and stakeholders, the Director of Advancement is responsible for planning, designing, and coordinating the school system's comprehensive Ministry of Advancement including strategies, operations, and revenue. Duties also include oversight of team members for event planning, marketing, and alumni relations.

## **Qualifications:**

- College degree or equivalent work experience in development, marketing, sales, public relations, business administration, or related field
- Excellent interpersonal, telephone, and written communication and networking skills
- Broad Knowledge of development strategies and techniques, with related skills in marketing, sales, grant-writing, and/or other fundraising methods
- Strong computer skills and the ability to operate all software programs necessary to the position
- Practicing Catholic
- Commitment to Catholic schools and the mission and vision of McDonell Area Catholic Schools

**Compensation:** Salary commensurate with credentials and experience.

Start Date: November 2023

Interested candidates should apply our <u>Employment Opportunity website</u>, or send a letter of application to <u>hr@macs.k12.wi.us</u>

**MACS Mission:** We are committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the spirit of Jesus Christ.

MACS Core Values: Faith, Academic Excellence, Community, Honor, Healthy Living, Servant Leadership

McDonell Area Catholic Schools strives to meet the call for faithful Catholic schools according to the values of Pope St. John Paul II's Ex corde ecclesiae, promoting Catholic education which imparts "the whole truth about man, God, and nature" and prepares students "for active participation in the life of the Church." The training of students is tied to their identity as children of God and witnesses to Christ. MACS is "a living institutional witness to Christ and his message."

\*We are continually accepting resumes even when an opening does not currently exist. If you are committed to the same values as our school system and are interested in submitting your credentials please do so at any time by filling out an application and submitting your resume on the McDonell Area Catholic Schools Employment Opportunity page, or sending your credentials to <u>hr@macs.k12.wi.us</u>