



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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**Date:** April, 2021

**Position: Marketing & Communications Coordinator**

**Description:** McDonnell Area Catholic Schools, a unified Catholic school system, is seeking a Marketing & Communications Coordinator. In cooperation with the school system's President, staff, and stakeholders, this position is responsible for designing and coordinating the implementation of the school system's marketing and communications.

**Qualifications:**

- College degree or equivalent work experience in communications, marketing, sales, public relations and/or journalism
- Excellent interpersonal, telephone, and written communication
- Broad Knowledge of communication strategies and techniques, with related skills in marketing, sales, event planning, and/or fundraising methods
- Skilled in use of social media
- Strong computer skills and the ability to operate all software programs necessary to the position
- Practicing Catholic preferred
- Commitment to Catholic schools and the mission and vision of McDonnell Area Catholic Schools (MACS)

**Compensation:** Salary commensurate with credentials and experience.

**Start Date:** May, 2021

Interested candidates should apply online at [WECAN](#), [Indeed](#), on our [Employment Opportunity website](#), or send a letter of application to [hr@macs.k12.wi.us](mailto:hr@macs.k12.wi.us)

\*We are continually accepting resumes even when an opening does not currently exist. If you are committed to the same values as our school system and are interested in submitting your credentials please do so at any time by filling out an application and submitting your resume on the McDonnell Area Catholic Schools Employment Opportunity page, or sending your credentials to [hr@macs.k12.wi.us](mailto:hr@macs.k12.wi.us)