



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission Meeting **SUMMARY**

Thursday, June 28, 2018 5:30 p.m.

Conference Room 1

AGENDA	LEAD	NOTES
Welcome	Scott	Begin at 5:30 p.m. Priests are at Priest Unity Days
Prayer	All	Elizabeth Ann Seton Prayer
Review Mission/Vision Statement Review evidence of the last month	Mary All	<ul style="list-style-type: none"> Totus Tuus – several MACS teachers involved in event MACS student had surgery – many prayer warriors – surgery and recovery went extremely well Huge community support of a MACS parent funeral
Review of May minutes	Scott	<ul style="list-style-type: none"> Consensus
CONSENT AGENDA <ul style="list-style-type: none"> Minutes Financials Principals Reports Academic Affairs and Accreditation School Improvement Team (SIT) Commission Goals – Review 	Scott	<ul style="list-style-type: none"> SIT – reviewed 2017-18 goal report – mainly green and blue with two yellow. Staying on target Introduced 2018-2019 goals in May minutes Bob reviewed MACS 2018-2019 goals Safety grant is a restricted fund - \$82,000 requested 7 year rotation diocesan curriculum cycle May minutes – add “subject to final review” to the strategic plan SNSP (Special Needs Scholarship Program) MACS starting with four Holy Ghost students for 2018-2019 MACS will have summer school this year – 38 students with two on the waiting list

Items moved off Consent Agenda for further discussion	Scott	<ul style="list-style-type: none"> • 2018/19 Annual Budget • Budget is on target at this time • Retention of teachers has helped the budget • Healthcare numbers are set • Consensus for the 2018-2019 budget
<u>Club Goal Reports</u>		<ul style="list-style-type: none"> •
Commission Calendar Items <ul style="list-style-type: none"> • Self-evaluation survey • Commission Training Matrix • Commission Member Terms 		<ul style="list-style-type: none"> • Waiting for 100% completion for the survey. Please contact Molly with any questions • Scott will pull the data results for the survey • Scott is working on the matrix • No current changes for Education Commission members. Two new members: Diane Boettcher representing St Paul's in Bloomer and Ann Mitchell representing St John's in Cooks Valley • Tracy and Fr Kizewski need to connect since this is the last month of her first term • Msgr Gorman will be connecting with Justus Busse
Standing Committees <u>Marketing</u> Update on Enrollment Programs <ul style="list-style-type: none"> • Choice enrollment to 6/15 Referral Program <u>Facilities (Building and Grounds)</u> St. Charles Windows DOJ – Security Grant	Michelle, Jeff Kathleen Scott	<ul style="list-style-type: none"> • Michelle working with Marketing team on Strategic Plan • Enrollment for 2018-2019 currently 423, anticipating 431 • New Student Referral: 28 Referred, 20 Enrolled, 6 Declined for this year and 2 are undecided • No update on the windows being replaced at St Charles on the 1958 side (K-2 side)
President Update <ul style="list-style-type: none"> • Strategic Plan – Communication and Integration • Advancement #'s 	Jeff, Fr. Justin, Mary Jeff/Jayne	<ul style="list-style-type: none"> • Feed strategic plan into the community • Strategic Plan is in the newsletter • Place bullet points of the Strategic Plan on the website and distribute to committees • SEH to make banners • Goal is that the MACS Mission/Vision is prominent when you enter any MACS building • No phone-a-thon in 2018 • Work in progress with capital campaign • In year 5 of 10 for teacher salary plan • The Bishop compressed the scale and changes/adjustments were made • Superintendent not involves with the salary scales
Commission Calendar Items <ul style="list-style-type: none"> • August WELCOME BACK • Introduction of NEW 	Scott	<ul style="list-style-type: none"> • Next Education Commission meeting is August 16 at 4:30 p.m. Starting one hour

Commissioners August Meeting • Review of Exit data	Jeff/Kathleen	earlier to allow time to discuss commission goals and the strategic plan • Suggestion to add the topic "Parish Feedback" to the commission agenda • Meeting adjourned 7:25 p.m.
NEXT Education Commission Mtg.		August 16, 2018 @ 4:30 p.m.
Closing Prayer and Adjournment	Priest	•

Membership

Attend	Name	Expertise	Role
X	Scott Sokup	Account Manager – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Vice Chair – Notre Dame
X	Molly Bushman	Attorney - Wiley Law S.C.	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Gina Smiskey	Childcare Center Owner	St. Peter Parish Rep.
X	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
X	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

Ex-Officio

EX	Fr. Kizewski	Holy Ghost Church	Dean
EX	Fr Burish	Notre Dame Church	Pastor
EX	Fr. Miller	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahhub	St. Charles/Holy Ghost Elementary	Principal
EX	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President
EX	Diane Hietpas	McDonell Area Catholic Schools	Student Support Coordinator

GUESTS

X	Kathleen Adams	McDonell Area Catholic Schools	Executive Assistant

PRINCIPAL REPORTS

St Charles Early Childhood (SCEC) – Jaynee Brannen

- 35 BB4C students enrolled for next year. 33 in the morning session (Max 36) and 2 in the afternoon.

- We will be starting a new program called Boost-for-5s that will be open to students that have completed 4K already but might not be ready for kindergarten. This will be offered in the afternoon at St. Charles for a fee.
 - Summer programming is off to a great start and getting great reviews! Our *Camp Mack*'s kids are on the move daily with weekly field trips to the pool, parks, movie theatre, and library. On Fridays, they are venturing out on bigger field trips in the Chippewa Valley and even to Como Zoo and the Minnesota Science Museum. One of the kids favorite weekly activities is science with MACS very own Mrs. Jaeger.
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St. Charles and Holy Ghost Elementary – Kayla Bahnub

- Kindergarten is almost full (36) for next year! Enrollment currently stands at 97 at St. Charles and 81 at Holy Ghost. We are anticipating at least one more kindergarten student and one more fourth grade student.
- We have a new 5th grade teacher at Holy Ghost. Her name is Kendra Rogers and she is coming to us from a Catholic school in Wabasha, MN. She is looking forward to joining the MACS - Holy Ghost team and we feel very blessed to have her aboard!
- Summer projects at St. Charles and Holy Ghost are under way. Several classrooms have a fresh coat of paint and our new Art and Music room at St. Charles is under construction. Thank you to all those parents who have donated time and funding to these projects. A big thank you to our wonderful maintenance team who are working hard to keep our buildings fresh.

McDonell Central Catholic High School – Brian Schulner

Academic Affairs and Accreditation – Mary Huffcutt

Student Support Services - Diane Hietpas



2017-18

MACS Goals Report

SCHOOL IMPROVEMENT TEAM

Status Code:

Complete	Objective or goal has been successfully been completed
Green	Objective or goal is on target, problems identified and managed quickly
Yellow	Objective or goal is behind, but MACS has a solid plan in place to bring it to green soon
Red	Not on target. Serious risk

Tools/Understanding: [Goal generating process](#)

BUILDING GOALS

Early Childhood

1. The school employs, or provides educational opportunities to, teachers that supports the school's purpose, direction and educational program.

SIT Review Date	Reviewed Target Date - Status
3/2/18	Yellow
3/29/18	Yellow
5/25/18	Green

Objective	Target Date - Status	Notes/Evidence
SCEC has a collective plan and partnerships to ensure success in training in further education	Green June 2018 Carry over with plan for 2018-19	-reviewing necessary criteria via AdvancED for professional development and assessing various professional development resources at a lower cost.
SCEC has a prof. devel. program that	Complete	-successful CPR plan

includes certifications.	12/2017	
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2. The school employs teachers that supports the school's purpose and direction through communication and positive collaboration with cohorts.

SIT Review Date	Reviewed Target Date - Status
3/2/18	Green
5/25/18	Green

Objective	Target Date - Status	Notes/Evidence
SCEC staff collaborates to share positives and concerns of center	complete 4/2018	-Monthly staff meetings -weekly mentor meeting with new staff -yearly reviews
SCEC provides staff opportunities for professional development that fosters communication amongst staff	complete 5/2018	-seeking low cost/free solutions for professional development - Plan of options available through resource info
SCEC promotes and plans staff team building opportunities	green 7/2018	-planning non-committal social gatherings to foster team building and appropriate social interaction outside of workplace

[St. Charles & Holy Ghost](#)

SIT Review Date	Reviewed Target Date - Status

1. The principal and teachers of the Elementary School will ensure that every day, every student will be provided 120 minutes of instructional time in ELA and 60 minutes of instructional time in Mathematics. At minimum 30 minutes per day will be devoted to the instruction of our Catholic faith. Administration and teachers will monitor this time and ensure it is not used for any other activities.

3/2/18	Green
3/29/18	Green
5/25/25	Green

Objective	Target Date - Status	Notes/Evidence
Adjust the teaching schedule to allow for dedicated minutes of instruction	<p>Complete</p> <p>Original Target Date 09/01/17</p> <p>Completed 3/29/18</p>	<p>Our petition to the bus company and public schools for another 30 minutes added to the school day has been denied. Schedule for 2018-19 will need to be adjusted in order to accomplish this goal.</p> <p>The schedule has been modified to allow the requisite number of minutes required to meet curricular fidelity. In order to do this, some adjustments to the specials schedule have been made. Additionally, in further research of required minutes it was determined that only 90 minutes of ELA are required in grades K and 3-5. Without a longer school day, we will not meet 120 minutes of ELA, but will reach curricular fidelity.</p> <p>https://drive.google.com/open?id=144V3HBBDwbepqdrS3km-nieyO1A2tNNrRMEyjXtY_Os</p>
Reformat the structure of Student Support Services to ensure that every child receives equitable & differentiated instruction	<p>Green</p> <p>Original Target</p>	SC & HG Interventionist Schedule is in place. The new schedule moving forward will require us to stagger ELA

within the classroom environment	<p>Date- 11/01/17</p> <p>New Target Date 07/01/18</p>	<p>and math times to allow our interventionists to see more kids. This has not been completed yet but will be done soon.</p>
Curriculum Fidelity	<p>Green</p> <p>Original Target Date 2/01/18</p> <p>Target will be continuing for the next year at SC and two years at HG.</p>	<p>Superkids coaching visits continue and progress continues to be made at St. Charles.</p> <p>During the last teacher inservice, Holy Ghost ELA teachers had a very productive conversation outlining the benefits and disadvantages of ReadyGen and Wit & Wisdom, the two ELA programs under review. We will move forward with a conversation with teachers who are currently using Wit & Wisdom and will come to a final decision at that point.</p> <p>Holy Ghost teachers came to consensus yesterday that our new 3-5 ELA curriculum will be Wit & Wisdom. We are very happy with this choice and feel it will be a rigorous program. 3/28/18</p> <p>Wit & Wisdom has been adopted, materials have been ordered. Teachers will have their first PD in-service 06/05/18</p>

SIT Review Date	Reviewed Target Date - Status
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2. The elementary teachers will devote 60 minutes each week to monitor and analyze the progress of every student through formative/summative assessments and standardized tests in collaboration with his/her teaching partner and hold monthly Data Talks with the Administration and other support staff.

3/29/18	Blue
5/25/18	Blue

Objective	Target Date - Status	Notes/Evidence
Schedule Reconfiguration	Green/Completed Original Target Date 09/01/17 Completed but needs to be adjusted- new target 4/27/18	Teachers have 1 hour of common planning time per day and are using their time as listed: https://docs.google.com/document/d/16E9fxtTg59hY2N3iVoaCSwQYVSDBSVXKOQVaYoCWey0/edit?usp=sharing This has been adjusted to meet curricular fidelity for more instructional minutes. Teachers still have planning time each day, however, it is not always 60 minutes and is not always common. Staff and administration feel that the needs of this time will still be met with the new structure.
Monthly Data Talk Implementation	Blue Completed Original Target Date 10/01/17	Teachers review AIMSweb data three times per year. Teachers review supports and progress twice per month through progress monitoring probes.

Reformulate PLC time to ensure effective data analysis and meaningful discussion	Blue Completed Original Target Date 11/01/17	PLC time is incorporated into the school day. Teachers meet to review data regularly.
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Notre Dame

1. Notre Dame middle school students have a safe and engaging learning environment in which students and staff work collaboratively to ensure that actions and words lead to the highest ideal for our Catholic schools.

SIT Review Date	Reviewed Target Date - Status
5/25/18	Green

Objective	Target Date - Status	Notes/Evidence
ND has reduced its discipline referrals by half from the 16-17 school year to the 17-18 school year.	June 1, 2018 Blue	discipline pie graph indication
ND has a step toward positive caring culture as seen by students having respectful relationships in Care and Share group	June 1, 2018 Green	Not all teachers are using practices that allow the group to bond. We have seen some growth but not uniform-provide more resources to help teachers build safe place
ND students continue to strive in closing academic gaps	By the end of September early October and results June 1, 2018 Green	More communication is needed between interventionists and teachers/parents New schedule (18-19) to help meet some of the needs (Math)

McDonell

1. McDonell Central High School students have a safe and engaging learning environment in which students feel they are part of the leadership team in helping to ensure the environment is conducive to success.

SIT Review Date	Reviewed Target Date - Status
3/29/18	Green
5/25/18	Green

Objective	Target Date - Status	Notes/Evidence
McD has reduced its discipline referrals by half from the 16-17 school year to the 17-18 school year. (Modify/adjust) Modified: Increase accountability/consistency of discipline procedures	June 1/18 Green	Modification - High school grew because of more accountability in reporting. Objective will be modified to show steps taken and then look at evidence that shows either growth or no growth
High school students are integral in the decision making of our school as well as having exceptional leadership skills by the time they graduate	June 1/18 Green	Ensure that the process that the senior class momentum carries on with other classes - could be a risk if it is a "2018" class Junior/Sophomore students coming up with suggestions for faith formation for 2018-19

for 2018-19

2. MACS has a schedule that is conducive to the needs of

SIT Review	Reviewed
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the performing arts access to a full immersion each day; allows students to meet with teachers beyond classroom time and offer students more choices and rigor in coursework; and provides time to insure students have intervention opportunities.

Date	Target Date - Status

Objective	Target Date - Status	Notes/Evidence
Identified possible schedule by researching possible models that would fit the needs of MACS	Oct 2017	
Established a potential model	Dec 2017	
Have a working school schedule	May 2018	

SYSTEM

The Purpose of the System structure is to carry out the Vision and Mission of McDonell Area Catholic Schools. In Order to accomplish this the Diocese of La Crosse has provided a booklet "[Governance of Catholic Schools in the Diocese of La Crosse](#)" and the Education Commission has put in place [By-laws](#) for their operation along with a Strategic Plan.

To be in a continuous school improvement process the above documents have provided guidance to the System. Key processes have been assigned for oversight to the Education Commission committees who provide consultation to the Dean and President. These committees include; Finance Committee, Tuition Task Force, Facilities Committee, Advancement Committee, Marketing Committee and School Improvement Team. In addition there is a Strategic Plan that provides overall guidance to the culture and educational goals of the the school. Below are the Goals and results for the 2017 - 18 Fiscal Year.

Strategic Plan

The Education Commission by consensus approves the [Strategic Plan](#) which is updated every five years as part of the accreditation process.

SIT Review Date	Reviewed Target Date - Status
3/29/18	
4-27-2018	Green
5/25/18	Green

Objective	Target Date - Status	Notes/Evidence
Convene identified groups to finish Strategies	Green	See Strategic Plan Process
Prepare final draft for Education Commission	4-19-2018 Blue	Delivered and Consensus reached See Strategic Plan
Education Commission has consensus on <i>High Level (Tier I)</i> FINAL Strategic Plan	4-19-2018 Blue	Consensus reached at 4-19-18 Commission meeting
Communicate Strategic Plan to MACS faculty, staff, stakeholders and Alumni	Green	Provided overview at “Looking Forward” on May 2, 2018 Posting on website by 8/1/2018
Develop Process for SIT to have oversight of MAP		5-25-2018 Working on it
Prepare for Capital Campaign	Green	Capital Campaign Process

Finance

The Finance Committees role is to provide advice and guidance to the President and Dean on financial matters related to the operation of MACS. Such guidance addresses fiscal responsibility and sound fiscal policy

SIT Review Date	Reviewed Target Date - Status
5/25/18	

Objective	Target Date - Status	Notes/Evidence
Establish a Policy and Procedure for an annual balanced budget. Mirror Diocesan expectations	completed	Finance AGENDA JAN 1718
Develop a long-term facilities capital expenditures plan	green	
Develop a policy on Choice (Voucher) revenue usage	blue	will be presented at the April Finance Committee meeting
Annually review the policy & procedures for the Finance Committee	green	will be reviewed at the June Finance Committee meeting (Finance has policy)
Review Target Date - Status of PLTW	completed	
Tuition Task Force - Recommendations	completed	
Facilities Committee - Budget recommendations for annual maintenance budget	green	Facility Needs spreadsheet

Advancement

The Advancement Committees role is to provide advice and guidance to the Director of Advancement and President on

SIT Review Date	Reviewed Target Date - Status

best practices for raising third party revenue, reviewing major fundraisers and annual appeal.

	Status

Objective	Target Date - Status	Notes/Evidence
Convene the Advancement Committee to meet with Director and update plan	on hold	Advancement Plan which needs to be updated when Director of Advancement is on board.

Marketing and Communications

The Marketing Committees role is to provide advice and guidance to the Director of Communications and President on best practices for raising awareness of McDonell Area Catholic Schools and increasing enrollment.

SIT Review Date	Reviewed Target Date - Status
4-27-2018	

Objective	Target Date - Status	Notes/Evidence
Develop and update 2009 marketing plan Choice Program, Referral Program, etc.	Green	Marketing Plan Choice/Referral Programs

Accreditation

AdvancED Accreditation is the process we go through every 5 years to evaluate our schools/system as compared to best practice standards. After the external review, our system is given key areas of concern that we are to address within two years of the review. A report is sent to AdvancED the spring of 2018.

MACS will successfully complete the 2-year requirement of Accreditation Improvement Priorities by March 2018

SIT Review Date	Reviewed Target Date - Status

Objective	Target Date - Status	Notes/Evidence
Continue to work on 2-year response goals to ensure movement by April 2018	May 1, 18 Complete	Updates and revisions can be seen here .
Evidence of improvement is transparent as indicated on action plans and commission SIT reports	May 1, 18 Complete	All staff and major stakeholders have access to Google drive . System minutes reflect progress
Complete AdvancED report in a timely manner (May 1, 2018)	May 1, 18 Complete	Submitted on April 26th, 2018

Accreditation Goals/Objectives

1.1 MACS engages a systematic, inclusive, and comprehensive process to review, revise, and communicate a clear purpose for students, staff, and community success.
~ *President Reporting Priority*

SIT Review Date	Reviewed Target Date - Status

Objective	Target Date - Status	Notes/Evidence
MACS has an active process for reviewing and revising its mission and vision that is well documented	4/30/18 Complete	Meeting minutes, agenda, policy and procedure document
MACS has a comprehensive communication plan that would ensure that all stakeholders are aware of our vision/mission and strategic plan.	4/30/18 Complete	Mission/Vision communication plan
MACS clearly articulates the #TheMackWay and uses this in curriculum, sports, stakeholder communication, alumni relations, etc.	Spring 2019 Green	Surveys indicate understanding of #TheMackWay

2.6 Through formal and informal supervision and evaluation practices, MACS staff continue to grow in professional excellence to insure a viable school system and student success. ~ *Principal Reporting Priority*

SIT Review Date	Reviewed Target Date - Status

Objective	Target Date - Status	Notes/Evidence
MACS supervision and evaluation processes for teachers is consistently and regularly implemented.	4/30/18 Complete	Process is documented on faculty site and google drive Training documented in Google eval folder Written calendar documentation - with principals

MACS ensures the process of the evaluation improves professional practice and student success	4/30/18 Green	Reflection of results and setting goals for next steps.
Evaluation results are used to monitor and adjust professional practices	4/30/18 Green	Evaluation forms in staff files

[3.7](#) MACS has mentoring, coaching and induction programs that are done regularly and are consistent with our mission and vision.

Priority

SIT Review Date	Reviewed Target Date - Status

Objective	Target Date - Status	Notes/Evidence
New staff are familiar with McDonell Area Catholic Schools and are integrated into the community	4/30/18 Green	Program procedures Outline Induction Program Mentor Mate Program
New teachers have a strong sense of our Catholic faith and have support and tools on how to bring that to their classrooms	4/30/18 Green	Procedures and implementation of programs - Coaching session -Calendar with diocesan sessions - Catholic ID goals
New teachers have an understanding and are able to demonstrate identified key areas of successful skills through training	4/30/18 Green	Procedures and implementations of programs

and support in their first years of teaching		Skills Coach model/procedure
New teachers are supported in their reflective practice that aligns with the Danielson model of educator effectiveness	4/30/18 Green	Diocesan Teacher Evaluation
New teachers build a professional network as well as develop a professional attitude and leadership toward teaching and learning, and working with students, parents and colleagues	4/30/18 Green	Established MACS Engaged Professional Learners Mentors as Leaders program

[4.7](#) MACS is able to meet the needs of all its students physically, socially and emotionally. **Priority**

SIT Review Date	Reviewed Target Date - Status

Objective	Target Date - Status	Notes/Evidence
MACS has the necessary staff help design, implement and sustain support systems to meet the physical, social and emotional needs of our students	May 1, 18 green	Full-time position in place , funding for training and part-time interventionist at each school
MACS has developed a referral process to help identify risk students and has a progress monitoring process that adjusts to the needs of the student	May 1, 18 Complete	RTI agenda Referral Process Documentation

[4.8](#) MACS middle and high school has established programs/activities to ensure that students meet college

SIT Review Date	Reviewed Target Date - Status

and career ready benchmarks/standards.

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Objective	Target Date - Status	Notes/Evidence
MACS has established outcomes relating to college and career readiness for its students	May 1, 18 green	Policy and Procedure and outcome documents
MACS tracks & evaluates college and career readiness activities.	Fall 2018 Green	Tracking procedure documentation

5.3 MACS professional and support staff are trained in the interpretations and use of data. Priority	SIT Review Date	Reviewed Target Date - Status

Objective	Target Date - Status	Notes/Evidence
MACS has determined key formative and summative assessments to help drive instruction and determine needs of students	May 1, 18 Green	Assessment Map
Key personnel are knowledgeable in the interpretations of data from assessments	May 1, 18 Green	Training plan with dates
Results of assessments are used to modify instruction to meet the needs of student to ensure academic growth	May 1, 18 Green	Data Rules Schedule and Intervention/modification plans with outcomes
System and school leaders monitor and communicate comprehensive information about student learning, school	Spring 2019	Presentation materials; agendas; achievement goals

performance and achievement of system and school improvement goals to stakeholders	Green	
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Short Term Goals	Timeline	*Assessment	2017/18 Status
<ul style="list-style-type: none"> Approve tuition for next school year 	December	Commission consensus	Completed 12/2017
<ul style="list-style-type: none"> Approve Budget for next school year 	May	MACS Budget	
<ul style="list-style-type: none"> Send out survey to commission to provide MACS President with feedback on progress meeting MACS goals and reaching benchmarks. 	March except year 3 where Diocese evaluates	President Evaluation	
<ul style="list-style-type: none"> Appoint Commission member to School Improvement Team (SIT) 	Annually	Roster SIT	Completed – Molly Bushman
<ul style="list-style-type: none"> Ensure School Improvement Team has adequate representation on Strategic Planning Committee 	March 2017	Roster for Strategic Plan Committee	
<ul style="list-style-type: none"> Review MACS club and committee goals – ensure alignment with Mission/Vision 	Annually – Dates on Commission Calendar	Various club goal statements	Completed: Marketing Tuition
<ul style="list-style-type: none"> Work with School Improvement Team on system goals 	Monthly – part of meeting agenda	Report from School Imp. Team	Completed outlining the evaluation process. Next work on monthly reporting to Commission
8. Work with principals to develop benchmarking document.	October & April Reports	Benchmark Document	Completed : October Report
<ul style="list-style-type: none"> Review and Implement Commission Communication Plan 	Thru out year	Commission Communication Plan	In Progress – see #13 goal, need to do commission eval
<ul style="list-style-type: none"> Ensure Strategic Plan addresses 	2017	Strategic plan	In progress

recruitment and retention			
<ul style="list-style-type: none"> Professional Development – MACS Employees 	February 2018	Documentation from Principals, Maintenance & President	Need to Start January 2018
Long-Term Goals	Timeline	*Assessment	
<ul style="list-style-type: none"> Ensure School Improvement Team and Accreditation Team are prepared for next accreditation cycle 	annually	SIT reports	
<ul style="list-style-type: none"> Send out Commission Evaluation to Commission members and leadership team 	Every two years - 2018	Commission Evaluation Document	Discuss Timing at February 2018 Meeting
<ul style="list-style-type: none"> Develop a Training Matrix for Ed. Commission members – see notes 	Annually	Training Matrix	Started, needs more work
<ul style="list-style-type: none"> Commission leads review / refresh of MACS Strategic Plan 	Every 5 years – 2021 begin	Strategic Plan	