



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission Meeting **SUMMARY**

Thursday January 18, 2018 5:30 p.m.

Conference Room 1

AGENDA	LEAD	NOTES
Welcome	Scott	
Prayer	Fr Kizewski	Hail Mary led by Fr Kizewski
Review of December minutes	Scott	Consensus
Review Mission/Vision Statement Review evidence of the last month	Mary All	<ul style="list-style-type: none"> 30 students plus chaperones from MACS and the local area attended the March for Life Advent/Christmas Concert at HG very well received
CONSENT AGENDA <ul style="list-style-type: none"> Minutes Financials Principals Reports Academic Affairs & Accreditation 	Scott	<ul style="list-style-type: none"> Consensus with budget, Principal reports and Youth Apprenticeship moved off of the Consent Agenda
Items moved off Consent Agenda for further discussion	Jeff/Bob Principal Reports Mary/Michelle	<ul style="list-style-type: none"> 2/16 – Submit Proposed wages and proposed line item budget Kayla shared that elementary schools earned \$2800 for Jump Rope For Heart Jayne shared that training and monthly meetings at Early Childhood are creating cohesiveness amongst the staff. February 8 – Open House for Early Childhood and St Charles. 3:30-5:30 Six 4K inquiries for 2018-2019 Diane Hietpas pursuing a MACS summer Camp with a focus on literacy and math. K-12, 4.5 hours per day, 5 weeks long. Researching the possibility of Special Needs Scholarship Program – more to come Michelle Farrow discussed building the Youth Apprenticeship Program – STEM, automotive, manufacturing... sites.

<p>Standing Committees</p> <p><u>Marketing</u></p> <ul style="list-style-type: none"> Update on Plan – Referral Program Roll-out January 15th. <p><u>Tuition Committee</u></p> <ul style="list-style-type: none"> Bishop Response <p><u>Facilities (Building and Grounds)</u> January 10th meeting update</p> <p><u>School Improvement Action (SIT)</u></p> <p><u>Booster Clubs – Athletic and Music</u></p> <p><u>Technology Committee</u></p>	<p>Michelle/Jaynee</p> <p>Tracy/Scott</p> <p>Scott</p> <p>Molly/Mary</p> <p>Gina & Mike</p> <p>Regina</p>	<ul style="list-style-type: none"> Referral program has begun – received three referrals as of 01/18/2018. Staff is excited about the referral program The Bishop has approved tuition for 2018-2019 NDAAs requesting to have a permanent concessions stand – possibly the old concession which is now the storage area next to the girls bathrooms in the Commons NDAAs researching the idea of a new gym floor at Notre Dame In the process of getting quotes for emergency systems Justin Langel is the new Coordinator for Buildings and Grounds. Justin will be attending the Facility Meetings Goal to add lighting to the front of Holy Ghost SIT is a committee that ensures and holds accountable that systems goals are followed through. The committee meets the 4th Friday of every month. The music booster club has framed each years musical and placed outside of the auditorium. Missing the musical from 1984 Spring Craft Fair Saturday March 17th MABC close to purchasing a bus Technology – upgrading network over summer Holy Ghost would like to see chrome books for every 4th grader St Charles requests new Ipads Would like to see touchscreens at all schools for projecting
<p>Old Business</p> <ul style="list-style-type: none"> Commission Goals - Progress 	<p>Scott</p>	<p>See Goal status document updates BELOW</p>
<p>Commission Calendar Items</p> <ul style="list-style-type: none"> Review of Advancement Goals <ul style="list-style-type: none"> Events – Mardi Gras/Alum Mtgs 	<p>Jeff</p>	<ul style="list-style-type: none"> Spaghetti Spectacular was successful raising similar funds to 2016. Mardi Gras is on track and working to have 80 couples attend. 10th Anniversary so previous Kings and Queens are invited along with Classes celebrating 10th and 20th Graduation years. Doing a fund a need for improved security for the schools.

<ul style="list-style-type: none"> ○ Revenue ○ Update on Events Coord work <ul style="list-style-type: none"> • February Commission Calendar Presentations from Director of Technology and Booster Club 	Scott	<ul style="list-style-type: none"> • Revenue is on track for the year. Should be receiving \$45k from Florida foundation this month. Year-end appeal numbers are not final but appeared good • Andrea is worked with Annual Appeal, Mardi Gras and learning the Advancement Office software's for donations. • TJ reminded the Commission that the Alumni Tournament would be April 6 and 7 and the Hall of Fame Banquet would be April 28th at the Heyde Center. • Alumni Gatherings are in process for Arizona in March and Washington DC in April. Spring in the Twin Cities. <p>Any specifics commission would like to see from these two presentations in Feb?</p>
<p>President Update</p> <ul style="list-style-type: none"> • Catholic Schools Week • MS/HS Principal Evaluation • Strategic Plan 	Fr. Kizewski/Jeff	<ul style="list-style-type: none"> • Catholic Schools Week starts 1/27 with all school Mass on 2/1. Gym will be packed as St. Joseph School from Menomonie will be joining us. • Commission will be receiving an evaluation form to be completed on Brian next week. Diocesan Review • Highlighted new Federal tax law that will allow the 529 "College Fund" to be used to pay private school tuition.
NEXT Education Commission Mtg.		February 15, 2018 5:30 PM
Closing Prayer and Adjournment	Priest	Glory Be

Membership

Attend	Name	Expertise	Role
X	Scott Sokup	Account Manager – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Vice Chair – Notre Dame
X	Molly Bushman	Attorney - Wiley Law S.C.	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Gina Smiskey	Day Care Center owner	St. Peter Parish Rep.
X	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
X	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
Ex	Fr Burish	Notre Dame Church	Pastor
	Fr. Miller	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahnub	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcut	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President
X	Diane Hietpas	McDonell Area Catholic Schools	Student Support Coordinator

GUESTS

X	Kathy Adams	McDonell Area Catholic Schools	Executive Assistant
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PRINCIPAL REPORTS

St Charles Early Childhood (SCEC) – Jaynee Brannen

BB4C enrollment outlook: We have 25 in house that will move on to 4K + 6 non SCEC students. As of February 12th - 11 students have officially registered. Current marketing strategies include: open house, Facebook, planning on speaking at Teaching the Way of Love series, mailing information in baptismal letters.

4K Winter program was a success. The 4K team tried doing a play with the students and it went very well. One parent shared how impressed she was with the program and highly complimented our teachers.

Summer camp information will be out by March 1.

St. Charles and Holy Ghost Elementary – Kayla Bahnub

On January 9, students are competing in a Jump Rope Competition. Students qualified to compete at the school level by getting the most jumps per minute in their grade and gender level. Four students in each school will be selected from the school level competition to advance to the Bloomer Jump Rope Competition on Saturday January 27.

We are also hard at work preparing for Catholic Schools Week. Teachers and parents alike are excited for our celebration. The following great events are planned:

Sunday, January 28: St. Charles Borromeo Thank You Mass (10:30)

Tuesday, January 30: Magic of Faith Speaker, Carl Olson. Lunch provided for teachers by HandS.

Wednesday, January 31: 1st Grade Parent Appreciation Mass at St. Charles, Holy Ghost CCD Open House Night 3:15-4:15

Thursday, February 1: McDonell Catholic Schools Rally Day

Friday, February 2: Snowflake Dance 5:30-7:30

McDonell Central Catholic High School – Brian Schulner

Academic Affairs and Accreditation – Mary Huffcutt

Education Commission
Goals Progress Tracker
2017/2018



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Short Term Goals	Timeline	*Assessment	2017/18 Status
1. Approve tuition for next school year	December	Commission consensus	Completed 12/2017
2. Approve Budget for next school year	May	MACS Budget	
3. Send out survey to commission to provide MACS President with feedback on progress meeting MACS goals and reaching benchmarks.	March except year 3 where Diocese evaluates	President Evaluation	
4. Appoint Commission member to School Improvement Team (SIT)	Annually	Roster SIT	Completed – Molly Bushman
5. Ensure School Improvement Team has adequate representation on Strategic Planning Committee	March 2017	Roster for Strategic Plan Committee	
6. Review MACS club and committee goals – ensure alignment with Mission/Vision	Annually – Dates on Commission Calendar	Various club goal statements	Completed: Marketing Tuition
7. Work with School Improvement Team on system goals	Monthly – part of meeting agenda	Report from School Imp. Team	Completed outlining the evaluation process. Next work on monthly reporting to Commission
8. Work with principals to develop benchmarking document.	October & April Reports	Benchmark Document	Completed : October Report
9. Review and Implement Commission Communication Plan	Thru out year	Commission Communication Plan	In Progress – see #13 goal, need to do commission eval
10. Ensure Strategic Plan addresses recruitment and retention	2017	Strategic plan	In progress
11. Professional Development – MACS Employees	February 2018	Documentation from Principals, Maintenance & President	Need to Start January 2018
Long-Term Goals	Timeline	*Assessment	
12. Ensure School Improvement Team and Accreditation Team are prepared for next accreditation cycle	annually	SIT reports	
13. Send out Commission Evaluation to Commission members and leadership team	Every two years - 2018	Commission Evaluation Document	Discuss Timing at February 2018 Meeting
14. Develop a Training Matrix for Ed. Commission members – see notes	Annually	Training Matrix	Started, needs more work
15. Commission leads review / refresh of MACS Strategic Plan	Every 5 years – 2021 begin	Strategic Plan	