



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission Meeting **Summary**

Thursday February 15, 2018 5:30 p.m.

Conference Room 1

AGENDA	LEAD	NOTES
Welcome	Scott	
Prayer	Fr Kizewski	<ul style="list-style-type: none"> Prayer led by Fr Kizewski
Review of January minutes	Scott	<ul style="list-style-type: none"> Consensus
Review Mission/Vision Statement Review evidence of the last month	Mary All	<ul style="list-style-type: none"> MACS community donated \$9000 for 3rd grade student at Immaculate Conception in Eau Claire. Ash Wednesday – MACS students educated vending machine employee what Ash Wednesday is about February 13 – SC went to the Cook Rutledge to sing and came back to SC to watch the blessing/burning of the ashes Academic Excellence – parents having been helping students in the library after school The night before the Brains and Braun's teams went to La Crosse they hung out with one another – relationship building 7th grade boys canceled practice so they could go play with the Chippewa County Special Olympics Sam Zwickel scored a perfect AP Psych test – one of three in the world Wizard of Oz – not only involvement from students but a community comes together to produce the play
CONSENT AGENDA <ul style="list-style-type: none"> Minutes Financials Principals Reports Academic Affairs and Accreditation Commission Goals - Review 	Scott	

Items moved off Consent Agenda for further discussion	Jeff	<ul style="list-style-type: none"> • 2/16 – Review Proposed line item budget Consensus on budget • Bob Konop shared that we were where we expected to be for the budget as of December • Mary H reported we are on target for accreditation • SNSP – Special Needs Scholarship Program. MACS has submitted for program. • MACS moving forward with Summer School
Standing Committees <u>Marketing</u> <ul style="list-style-type: none"> • Update on Enrollment Programs <ul style="list-style-type: none"> o Choice o Referral Program o Parish Outreach efforts <u>Facilities (Building and Grounds)</u> February 14 th Meeting	Michelle/Jayne Jeff	<ul style="list-style-type: none"> • Now that Mardi Gras is over Marketing will be focused on enrollment, Choice and the new referral program. 25-30 students currently enrolled • 14 Students <u>referred</u> (6) are kindergarten – other eight are ND/McD • Several student inquiries from Cadott and Stanley Boyd, a few from Menomonie • The WHY MACS brochure is a great success
<u>School Improvement Action (SIT)</u>	Scott	<ul style="list-style-type: none"> • Addressed security concerns • Reviewed active shooter policy • Upgrade safety – fire alarms and emergency lights • Barry Bremness will train/certify Justin Langel, Coordinator for Building and Grounds on the Scissors lift • Committee creating a preventative maintenance list for the bleachers
<u>Club Goal Reports</u> Music	Molly/Mary	<ul style="list-style-type: none"> • Meeting March 2nd • MACS music booster club considering going to Ireland in 2019
<u>Technology Committee</u> Presentation - Goals	Gina	<ul style="list-style-type: none"> • Last presentation to Commission was 2015 • Shared technology improvements 2012-2021 • Reviewed report including, curriculum support, network/infrastructure, security and local/regional relationships • Discussion – cell phones are not allowed in middle school classrooms. Cell phones are allowed in some high school classrooms at teachers discretion • Discussed the Acceptable Use Policy
Commission Calendar Items Review Commission Self	Val K./Regi	<ul style="list-style-type: none"> • A self-survey was handed out to the board – please complete by 02/16/18
	Scott	

Evaluation survey questions to determine if we keep, add, change etc March Meeting <ul style="list-style-type: none"> President Annual Review – handed out at meeting. <u>Due back by end of February.</u> Presentation from Home and School Committee Presentation from MABC 		<ul style="list-style-type: none"> Presidents review due March 1. Turn into Kathleen Adams and she will collect and forward to Scott
President Update <ul style="list-style-type: none"> Strategic Plan 2018/19 School Calendar WIAA Urban – Rural vote 	Fr. Kizewski/Jeff Jeff	<ul style="list-style-type: none"> Catholic identity in progress – goal to have draft ready from March meeting Chi-Hi has approved their calendar –okay for MACS to post 2018-2019 calendar WIAA voted down moving MACS up a division
NEXT Education Commission Mtg.	March 15, 2018 5:30 PM	
Closing Prayer and Adjournment	Glory Be	

Membership

Attend	Name	Expertise	Role
X	Scott Sokup	Account Manager – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Vice Chair – Notre Dame
X	Molly Bushman	Attorney - Wiley Law S.C.	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Gina Smiskey	Day Care Center owner	St. Peter Parish Rep.
X	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
X	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
X	Fr Burish	Notre Dame Church	Pastor
EX	Fr. Miller	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahnbub	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President
X	Diane Hietpas	McDonell Area Catholic Schools	Student Support Coordinator

GUESTS

X	Kathy Adams	McDonell Area Catholic Schools	Executive Assistant
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PRINCIPAL REPORTS

St Charles Early Childhood (SCEC) – Jaynee Brannen

St. Charles and Holy Ghost Elementary – Kayla Bahnub

What a great Catholic Schools Week we had! Three cheers for our Home and School Association who brought us a speaker and the Snowflake Dance at St. Charles. Our Catholic Education Night at Holy Ghost was a great success. The McDonnell Rally Day was fantastic for our elementary students.

Enrollment has begun and we are off to a great start. The St. Charles Open House was held Thursday, February 8 from 3:30-5:30. Although turnout was low we had families follow up and a tour the next day. A lot of interest has been shown in registration for kindergarten. We have several referred families. I have two upcoming tours at Holy Ghost this week.

As we prepare for Lent, students at St. Charles will participate in a prayer service for burning of palms and will make footprints to show how they have followed in Jesus' model for our lives at both home and school. The footprints will lead the way to a cross in the halls at St. Charles. Students at Holy Ghost will collect money in mite boxes for Catholic Charity Missions across the world.

McDonnell Central Catholic High School – Brian Schulner

Academic Affairs and Accreditation – Mary Huffcutt

Education Commission
Goals Progress Tracker
2017/2018



Short Term Goals	Timeline	*Assessment	2017/18 Status
1. Approve tuition for next school year	December	Commission consensus	Completed 12/2017
2. Approve Budget for next school year	May	MACS Budget	
3. Send out survey to commission to provide MACS President with feedback on progress meeting MACS goals and reaching benchmarks.	March except year 3 where Diocese evaluates	President Evaluation	
4. Appoint Commission member to School Improvement Team (SIT)	Annually	Roster SIT	Completed – Molly Bushman
5. Ensure School Improvement Team has adequate representation on Strategic Planning Committee	March 2017	Roster for Strategic Plan Committee	
6. Review MACS club and committee goals – ensure alignment with Mission/Vision	Annually – Dates on Commission Calendar	Various club goal statements	Completed: Marketing Tuition

7. Work with School Improvement Team on system goals	Monthly – part of meeting agenda	Report from School Imp. Team	Completed outlining the evaluation process. Next work on monthly reporting to Commission
8. Work with principals to develop benchmarking document.	October & April Reports	Benchmark Document	Completed : October Report
9. Review and Implement Commission Communication Plan	Thru out year	Commission Communication Plan	In Progress – see #13 goal, need to do commission eval
10. Ensure Strategic Plan addresses recruitment and retention	2017	Strategic plan	In progress
11. Professional Development – MACS Employees	February 2018	Documentation from Principals, Maintenance & President	Need to Start January 2018
Long-Term Goals	Timeline	*Assessment	
12. Ensure School Improvement Team and Accreditation Team are prepared for next accreditation cycle	annually	SIT reports	
13. Send out Commission Evaluation to Commission members and leadership team	Every two years - 2018	Commission Evaluation Document	Discuss Timing at February 2018 Meeting
14. Develop a Training Matrix for Ed. Commission members – see notes	Annually	Training Matrix	Started, needs more work
15. Commission leads review / refresh of MACS Strategic Plan	Every 5 years – 2021 begin	Strategic Plan	