



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WI.US

Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission Meeting **Summary**

Thursday, April 19, 2018 5:30 p.m.

Conference Room 1

AGENDA	LEAD	NOTES
Welcome	Scott	
Prayer	Fr Kizewski	<ul style="list-style-type: none"> Prayer led by Fr Kizewski
Review Mission/Vision Statement Review evidence of the last month	Mary All	<ul style="list-style-type: none"> Staff Appreciation Celebration A student transfer that initially struggled is now adjusting, building relationships with teachers and students and plans on attending 2018-2019 Alumni Tournament – successful community event
Review of March minutes	Scott	<ul style="list-style-type: none"> Concensus
CONSENT AGENDA <ul style="list-style-type: none"> Minutes Financials Principals Reports Academic Affairs and Accreditation Commission Goals – Review 	Scott	
Items moved off Consent Agenda for further discussion	Scott	<ul style="list-style-type: none"> Kayla reported on Elementary Academic Performance and 3 year trends (copy of report in Education Commission 2017/18 Digital meeting file called April Supplemental Report) New reading curriculum at elementary Brian to report statistics at September meeting Reviewed financials from consensus agenda (copy in Education Commission 2017/18 Digital meeting file called April

		Supplemental Report)
President Update • Strategic Plan • Capital Campaign Case Statement Review	Jeff, Fr. Justin, Mary Jeff	<ul style="list-style-type: none"> • Accreditation goals are color coordinated with green, yellow, red, blue • Highlighted how education goals mirror the accreditation focus areas • Suggestions to the Strategic Plan included; <ul style="list-style-type: none"> ○ add integration of religion ○ Instead of using wording “decrease”, use terminology such as “increase respect for others” ○ Use the word vocation as a catholic school verse college ready ○ Discussed Campus Ministry role. Catholic ID committee is working on that. ○ Asked about %’s for Marketing. These were to be reviewed by Marketing Committee at their next meeting. ○ Commission developing a plan under Leadership Development for the recruiting and training new/future Commission Members. • Commission will review capital campaign and come back with any questions/comments on brochure at May meeting. Campaign to start September/October • Jeff will address Strategic Plan and Capital Campaign at “Looking Forward” Night
Standing Committees <u>Club Goal Reports</u> Music Boosters Goal Home and School Goals – <u>Marketing</u> Update on Enrollment Programs <ul style="list-style-type: none"> • Early Childhood • Choice enrollment to 4/20 • Referral Program • Parish Outreach efforts <u>Facilities (Building and Grounds)</u> April 11 th meeting <u>School Improvement Action (SIT)</u> Adding members	Gina Kayla Kayla Michelle/Jayne Kathleen/Jeff Scott Molly/Mary	<ul style="list-style-type: none"> • Monica Laux, Home and School Executive Committee member presented the goals and success of Home and School Committee. • Enrollment at 370, anticipating 420 with remaining families, new families and international families • New Student Referral – 21 student referrals, 13 enrolled, 3 declined, 5 deciding • Facilities – committee reviewing project list to see if there are projects that can be complete by volunteers • Molly requested an additional Commission

		member be added as a transition for Lyn Newton. Next SIT meeting scheduled for April 27 th .
Commission Calendar Items <ul style="list-style-type: none"> • Self-evaluation survey • President annual review • Commission Training Matrix • Commission Member Terms May Meeting <ul style="list-style-type: none"> • MABC Goals – Mike Waldusky • May 2nd “Looking Forward” • Election of Officers • May 24th Graduation 	Scott	<ul style="list-style-type: none"> • Presidents eval to be completed in May • Will be talking with Commission Members about Chair and Vice-Chair • Need to review Member Terms
NEXT Education Commission Mtg.		May 17, 2018 5:30 PM
Closing Prayer and Adjournment	Priest	

Membership

Attend	Name	Expertise	Role
X	Scott Sokup	Account Manager – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Vice Chair – Notre Dame
X	Molly Bushman	Attorney - Wiley Law S.C.	Holy Ghost Parish Rep.
x	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Gina Smiskey	Day Care Center owner	St. Peter Parish Rep.
X	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
X	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
x	Fr Burish	Notre Dame Church	Pastor
EX	Fr. Miller	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahhub	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
x	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

X	Diane Hietpas	McDonell Area Catholic Schools	Student Support Coordinator
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GUESTS

X	Kathleen Adams	McDonell Area Catholic Schools	Executive Assistant
X	Patrick Bushman	McDonell Area Catholic Schools	Controller
X	Monica Laux	McDonell Area Catholic Schools	Home and School

PRINCIPAL REPORTS

St Charles Early Childhood (SCEC) – Jaynee Brannen

St. Charles and Holy Ghost Elementary – Kayla Bahhub

SEE Above under “Items moved off of Consent Agenda

McDonell Central Catholic High School – Brian Schulner

- Middle School Science Classes participated in the Nordson Challenge which involved students researching a STEM associated topic and writing an essay. The winning essay at each grade level (Judged by Nordson) wins an Apple Ipad. 95% of our students participated which impressed Nordson to donate \$500 to our Middle School Science Program. On April 11th a group representing Nordson called Tech Time came from Ohio and put on an assembly for the entire middle school which included a teacher dance off, planet race, giant jinga, and math challenge. The winners of the essay contest were:
- Kaitlyn - Grade 8, Evelyn - Grade 7, Morgan - Grade 6 and a special creativity award was presented to Alayna. Special thanks to Mrs. Brittany Canfield for entering the event and engaging so many of our students in participating.
- High School-Seniors returned from their class trip. Everything went great and the stories and memories are beginning to come out.
- High School Master Schedule is complete for next school year. Mrs. Proue, School Counselor is meeting with students to discuss open slots. At this point, 94% of student requests have been met.

Academic Affairs and Accreditation – Mary Huffcutt

SEE ABOVE under President Updates – Strategic Plan



Short Term Goals	Timeline	*Assessment	2017/18 Status
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• Approve tuition for next school year	December	Commission consensus	Completed 12/2017
• Approve Budget for next school year	May	MACS Budget	
• Send out survey to commission to provide MACS President with feedback on progress meeting MACS goals and reaching benchmarks.	March except year 3 where Diocese evaluates	President Evaluation	
• Appoint Commission member to School Improvement Team (SIT)	Annually	Roster SIT	Completed – Molly Bushman
• Ensure School Improvement Team has adequate representation on Strategic Planning Committee	March 2017	Roster for Strategic Plan Committee	
• Review MACS club and committee goals – ensure alignment with Mission/Vision	Annually – Dates on Commission Calendar	Various club goal statements	Completed: Marketing Tuition
• Work with School Improvement Team on system goals	Monthly – part of meeting agenda	Report from School Imp. Team	Completed outlining the evaluation process. Next work on monthly reporting to Commission
8. Work with principals to develop benchmarking document.	October & April Reports	Benchmark Document	Completed : October Report
• Review and Implement Commission Communication Plan	Thru out year	Commission Communication Plan	In Progress – see #13 goal, need to do commission eval
• Ensure Strategic Plan addresses recruitment and retention	2017	Strategic plan	In progress
• Professional Development – MACS Employees	February 2018	Documentation from Principals, Maintenance & President	Need to Start January 2018
Long-Term Goals	Timeline	*Assessment	
• Ensure School Improvement Team and Accreditation Team are prepared for next accreditation cycle	annually	SIT reports	
• Send out Commission Evaluation to Commission members and leadership team	Every two years - 2018	Commission Evaluation Document	Discuss Timing at February 2018 Meeting

<ul style="list-style-type: none">• Develop a Training Matrix for Ed. Commission members – see notes	Annually	Training Matrix	Started, needs more work
<ul style="list-style-type: none">• Commission leads review / refresh of MACS Strategic Plan	Every 5 years – 2021 begin	Strategic Plan	