



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

## JOINT EDUCATION COMMISSION MEETING SUMMARY

Tuesday, November 20, 2018 5:00 p.m.

### Hillcrest Elementary

AGENDA	TIME	LEADER	NOTES
GATHERING – hors d'oeuvres	5:00	Heidi Taylor-Eliopoulos Dave Czech, Board President	
Welcome and Introductions		All shared	
Moment of Silence		All	
Presentations – Introduce Speaker  <b>CHIPPEWA FALLS, Wis. (WEAU)</b> -- The new program is called Cardinal Care, funded through a school-based mental health grant and provided by affiliate counseling agencies.  The partnership is with Real Living .This student and family assistance program will offer four free counseling sessions to students and their families who are a part of the Chippewa Falls School District		Heidi Taylor-Eliopoulos  “If we can offer some resources to help address the small things and the big things, I think the improvements that can be seen in this district are going to be amazing,” said Holly Hakes of Real Living. “I’m super excited to see what the results are.”  Holly will present on what they are seeing for mental health needs among youth and families.  Real Living was retained by of DOJ School Safety grant.	Holly shared that the goals have been to; <ul style="list-style-type: none"> <li>• Provide assistance to students/families – Cardinal Care.</li> <li>• There is a shortage of counselors nationwide so meeting the need has been a challenge</li> <li>• Primary presenting problems include 31% anxiety, 21% depression and 5% stress management.</li> </ul> The program addresses “bumps in the road” vs. diagnosing and is generally the result of past traumas that will “bubble up” issues.  Real living has provided a great deal of counseling in the wake of the Girl Scout tragedy. Additional funding has been provided to Cardinal Care by the national Girl Scouts program.
Adjourn & Convene to Individual Meetings			

RECONVENE Education Commission - AGENDA

November 20, 2018 – 6:00 PM

Mc Donell Central Catholic High School Library

AGENDA	LEAD	NOTES
Reconvene for Commission Meeting	Molly	
Prayer	Fr. Burish	
Review Mission/Vision Statement Review evidence of the last month	Mary All	<ul style="list-style-type: none"> <li>Eric Gardow emailed coaches encouraging them to share their personal story of experiencing the Gospel.</li> <li>Val Knobloch forwarded Pope Francis' message on the use of technology.</li> </ul>
<p>CONSENT AGENDA</p> <ul style="list-style-type: none"> <li>Minutes - emailed</li> <li>September Financials – emailed</li> </ul> <p><b>See following below</b></p> <ul style="list-style-type: none"> <li>Principals Reports – Below</li> <li>Academic Affairs and Accreditation</li> <li>School Improvement Team (SIT)</li> </ul>	Molly	<ul style="list-style-type: none"> <li></li> </ul>
Items removed by Commission from Consent Agenda for discussion	Staff as requested	<p><i>Edits to September Minutes</i></p> <ul style="list-style-type: none"> <li>Bloomer's new curriculum is being implemented in 6th and 7th Grade, not 5th and 6th grade.</li> </ul>
<p>Reports from Parish Representatives</p> <ul style="list-style-type: none"> <li>Response to Meet Your Commission</li> </ul>	Parish Rep. updates	<ul style="list-style-type: none"> <li>A Holy Ghost parishioner contacted commissioner to compliment the sharing of the commissioner profiles in the bulletin.</li> <li>Local parishioner contacted their commissioner in regards to a confidential legal matter.</li> </ul>
<p><b>Standing Committees</b></p> <p><u>Marketing</u></p> <ul style="list-style-type: none"> <li>Enrollment Plans – Meeting 10/29</li> </ul> <p><u>Facilities (Building and Grounds)</u></p> <ul style="list-style-type: none"> <li>Security Grant update</li> <li>Building Space clean up</li> </ul> <p><u>Tuition Task Force</u> Meeting 11/12 making recommendations to Finance Comm.</p>	<p>Jayne Chad</p> <p>Scott/Pat</p> <p>Tracy</p>	<ul style="list-style-type: none"> <li>Campaign materials were the focus more than enrollment at most recent meeting.</li> <li>New DPI data is available, and will be incorporated into "Why MACS" brochure.</li> <li>Pat gave update on security grant work, but this info is withheld from publication for security reasons.</li> <li>Tunnels at High School have been cleaned out, storage pod will be cleaned out. Further discussion is required on long-term storage of musical items. Next phase will be locker room refresh and storage incorporation into locker rooms. St. Charles and Holy Ghost clean-up projects will follow in the new year.</li> <li>Tuition Task Force Committee has reached consensus on a specific recommendation. It will be reviewed by Finance Committee, then presented to Commission at December meeting if approved by Finance.</li> </ul>

<p><b>Commission Chair</b></p> <ul style="list-style-type: none"> <li>● Committee Assignments <ul style="list-style-type: none"> <li>○ Catholic ID &amp; Strategic Planning</li> <li>○ Club and Committee Goal Statements (goal #4) <ul style="list-style-type: none"> <li>- Report back with goal statements by February</li> </ul> </li>   <li>○ Commission training topic and planning (goal #5) <ul style="list-style-type: none"> <li>- 5 Principles of Catholic Ed.</li> </ul> </li>   <li>○ President recruitment update</li> </ul> </li> </ul>	<p>Molly</p>	<ul style="list-style-type: none"> <li>● All committee positions are filled.</li> <li>● Each subcommittee should have a goal statement, and Commission should be aware of those goals. Commission reps on each committee should ask that this be included on the next subcommittee agenda. Goal can be a continuation of last year's goal, and should be reflective of the MACS mission.</li> <li>● Molly is planning a commissioner in-service for February, with plans to bring in a speaker on The 5 Principles of Catholic Education (included in the little brown book Molly handed out previously). Commissioners state a preference for Saturdays. A doodle poll will be sent to determine date and preference for morning/afternoon.</li> <li>● Fr. Justin reports that deanery pastors are very excited for this in-service, and they suggest inviting Home and School organizations from affiliated schools.</li> <li>● Hiring committee has formed. Executive committee along with Jenna Mattice (MACS HR) met with Tom Reichenbacher (Diocese Superintendent). Position is posted at various institutions that offer training for Catholic leadership. Hiring committee will meet November 21st. Molly will provide a more specific update at next meeting.</li> </ul>
<p><b>Presidents Updates</b></p>           <ul style="list-style-type: none"> <li>● Campaign 'Silent Phase' update</li> </ul>	<p>Jeff</p>	<ul style="list-style-type: none"> <li>● Molly notes that a future meeting will include an overview of the School Choice program.</li> <li>● Special Needs Scholarship Program legislation may change determination of what expenses are eligible for SNSP funding.</li> <li>● Jeff and Mary will be meeting with state legislators in December to voice MACS preferences for more flexible enrollment periods.</li> <li>● Capacity Campaign silent phase will run until February/March. The goal is to have at least 50% pledged before public rollout.</li> </ul>
<p><b>New items</b></p> <ul style="list-style-type: none"> <li>● Commission Calendar Items for <b>December</b> <ul style="list-style-type: none"> <li>● Consensus on tuition plan 2019/20</li> </ul> </li> </ul>	<p>Molly</p>	
<p>NEXT Education Commission Meeting</p>		<p><b>Next meeting</b> - December 20, 2018, 5:30 PM</p>

Closing Prayer and Adjournment	Priest	Fr. Kizewski
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### Membership

PRESENT	Name	Expertise	Role
X	Molly Bushman	Attorney Wiley Law S.C.	Chair - Holy Ghost Rep.
X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Vice-Chair Holy Ghost Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
X	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
X	Justus Busse	Chippewa Falls Fire Department - Inspector	St. Charles Parish Rep.
X	Gina Smiskey		St. Peter Parish Rep.
X	Ann Mitchell		St. John's Church Rep.
X	Diane Boettcher		St. Paul Church Rep.
X	Chad Bormann	Bormann Consulting - IT	St. Bridget Church Rep.
	Brian Eslinger		All Saints Church Rep.
			Holy Cross Church Rep.

### Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
X	Fr Burish	Notre Dame Church	Pastor
	Fr. Miller	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahnum	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jamie Dodge	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Patrick Bushman	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

### GUESTS

X	Diane Heitpas	McDonell Area Catholic Schools	Student Services Coord.
X	Kathleen Adams	McDonell Area Catholic Schools	Executive Assistant

#### **Principal Reports**

Mr. Brian Schulner – Notre Dame MS /McDonell HS

Mrs. Jamie Dodge – Early Childhood

- Enrollment is holding steady.
- Getting Ready for Bridge to Wonderland Parade.
- Starting to plan for Summer Camp Macks.

Mrs. Kayla Bahnum – St Charles/Holy Ghost

- Soup Supper for Early Childhood and Kindergarten families was a success! We had 89 families attend, a significant increase from last year.
- Friday Nov. 9, Holy Ghost students honored our veterans by hosting the Patriotic Council for a short flag raising ceremony, making placemats for veterans at the Chippewa Manor, and making cards for veterans at the Veterans Home.
- Wednesday, Nov. 7 St. Charles teachers hosted a SUPERKIDS coach to continue our development in reading instruction. She gave great tips all around.

- Wednesday October 31, students at Holy Ghost participated in an All Saint's Day party. The students and teachers enjoyed learning more about the saints through games and dancing!

Mrs. Mary Huffcutt – Dean of Academics

Academic Support - Supporting staff/principals in meeting academic excellence

- Assessments
  - Early Childhood looking at assessment
  - K-2 trend data for literacy is being analyzed
- Academic Professional Development
  - Teachers coaching teachers - success. Krista Misener and Kristine Mickelson did workshops for new teachers
  - “Superkids” literacy K-2 professional coaching session took place
  - Supporting Early learning as they work toward developing teacher excellence
  - Partnership with UWEC in looking at training
  - Developing coaching program with external experts to help with teaching math and other classroom needs

Accreditation

- Process begins in January

Other

- Continue with the development of SEL (Social Emotional Learning) through #TheMackWay - Welcome, Welcoming rituals, Engaging practices, optimistic closures.

Mrs. Diane Hietpas - Student Support Services



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School Improvement Team Minutes  
November 14, 2018

noon-1:00

**MACS Conference Room**

<b>AGENDA</b>	<b>LEAD/MIN</b>	<b>NOTES/ACTIONS</b>
Welcome & Prayer	Bushman	Prayer - Hail Mary
Review Previous Action Items	Bushman  5 mins	<b>Dodge:</b> work with Huffcutt to add additional goal to reporting document in appropriate goal/objectives format <b>DONE</b>

		<b>Bushman:</b> send minutes for review, then send to Commission <b>DONE</b>
<b>Reports 2018-19 Goals</b>		
	Heinzen - 10 mins	<p>Heinzen - MACS &amp; Systems</p> <ol style="list-style-type: none"> <li>18-19 goal statements completed? still working</li> <li>Education Goal PreCath 1: CI Committee met, on track with action plans (green)</li> <li>Strategic Plan: document is final, will meet with Bushman to discuss</li> </ol>
	Huffcutt - 5 mins	<p>Huffcutt – Education &amp; Accreditation</p> <ol style="list-style-type: none"> <li>Education 4B: SEL/Signature Practices, information has been provided to teaching staff, added to calendar and principal meetings (green)</li> <li>Governance 2: Keys for #TheMackWay and a healthy culture (green)</li> </ol>
	Schulner - 5 mins	<p>Schulner – McDonell &amp; Notre Dame</p> <ol style="list-style-type: none"> <li>Cell phones: need to update in handbook (green/yellow)</li> </ol>
	Bahnub - 10 mins	<p>Bahnub – Holy Ghost &amp; St Charles</p> <ol style="list-style-type: none"> <li>Goal 1 (Standards Based Grading): Infinite Campus reporting system is not designed for standards based grading; first quarter report issues; need extra PD time to integrate standards based reporting into Infinite Campus (green/yellow)</li> <li>Goal 2 (Superkids): training on 11/7 (green)</li> <li>Goal 3 (Wit &amp; Wisdom): students seem to be very engaged in challenging material based on classroom observation and conversations with students; timing and transitions between materials are a challenge (green)</li> </ol>
	Dodge - 10 mins	<p>Dodge – St Charles Early Childhood</p> <ol style="list-style-type: none"> <li>EC Goal 1: proceeding with Youngstar (green)</li> <li>EC Goal 2 (new goal): development of assessment of children’s progress for use in EC; Huffcutt and Dodge developed Goals/Objectives in Action Plan and will integrate into Goals Report as a new goal; working on transitioning to a new assessment tool (ASQ), currently using Dodge assessment but this is too time consuming (green)</li> <li>Working on processes to integrate Catholic identity into EC, anticipate setting as goal for next year, encouraged to write this funding into</li> </ol>

		budget request for 2019-20
Review Action Items, Due dates, Next Meeting & Agenda	5 min All	<b>Bushman:</b> send out minutes prior to Nov. 20 meeting Schulner: add cell phone policies to handbook Bahhub: work on timing/transitions for Wit & Wisdom Bushman/Heinzen: meet about Strategic Plan status
Closing Prayer	All	Heinzen - Glory Be
REFERENCES		Next Meeting Dates (1st Wed. of each month) <ul style="list-style-type: none"> <li>• Dec. 5</li> <li>• Jan. 2 (note - review any goals which need reports and/or revisions to goals and objectives)</li> </ul>

### ATTENDANCE

Present	Skill set	Parish
X	Molly Bushman	School Improvement Team Lead Holy Ghost
X	TJ Proue	Education Commission Rep. - Co-Lead St. Charles
X	Jeffrey Heinzen	President MACS
X	Mary Huffcutt	Dean of Academic Affairs MACS
X	Brian Schulner	Principal MACS – Notre Dame/McDonell HS
X	Jamie Dodge	Early Childhood Director MACS
X	Kayla Bahhub	Principal MACS - Elementary