



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Education Commission - SUMMARY  
**March 28, 2019 – 5:30 PM**  
 Mc Donell Central Catholic High School Library

AGENDA	LEAD	NOTES
Welcome and Call to Order	Scott	<ul style="list-style-type: none"> <li>• Scott welcomed the Commission and Administrators as Molly was excused</li> </ul>
Prayer	Fr. Kizewski	<ul style="list-style-type: none"> <li>•</li> </ul>
Review Mission/Vision Statement Review evidence of the last month	All	<ul style="list-style-type: none"> <li>• Mary Huffcutt chaperoning on senior class trip</li> <li>• 20 + Notre Dame Middle School students/chaperones attended Rise Up Steubenville youth conference in Minneapolis. Fr. Kizewski shared some of the stories.</li> <li>• Catholic Identity meeting reports positive feedback from freshman</li> <li>• Seniors eating lunch with 6<sup>th</sup> graders</li> <li>• Observing the seniors with parents in prayer circle before they left on the class trip Kudos to Val Siegenthaler for her involvements at the Catholic Workshop</li> </ul>
CONSENT AGENDA <ul style="list-style-type: none"> <li>• Minutes – emailed</li> </ul> <b>See following below</b> <ul style="list-style-type: none"> <li>• Principals Reports – Below</li> <li>• Academic Affairs and Accreditation</li> <li>• School Improvement Team (SIT)</li> </ul>	Scott	<ul style="list-style-type: none"> <li>• Consensus Kathleen will send each pastor in the deanery the approved minutes and direct the pastors to parish representatives or president with any questions</li> </ul>
Items removed by Commission from Consent Agenda for discussion	Staff as requested	<ul style="list-style-type: none"> <li>• No items moved into session for discussion.</li> <li>• Scott asked that Kayla present her report on academic performance for the elementary schools. (A copy of the report is in the school office)</li> </ul>
Reports from Parish Representatives	Updates	<ul style="list-style-type: none"> <li>• Diane B., St Paul Church shared that she had met with the Pastoral Council. They had some questions regarding what they are getting for their affiliate relationship.</li> </ul>

		<p>St Paul's: positive feedback recognizing MACS for combining the band, supplying transportation with the van and overall academics.</p> <p>Expressed concern that there is a lack of support with youth ministry</p>
<p><b>Standing Committees</b></p> <p><u>Finance Committee</u> Met 3/28</p> <p><u>Facilities Committee</u> Security Grant Capital Campaign needs/overall plan</p> <p><u>Marketing</u></p> <ul style="list-style-type: none"> <li>Enrollment underway for 2019/20 <ul style="list-style-type: none"> <li>Update on students</li> </ul> </li> </ul>	<p>Scott/Pat</p> <p>Scott/Pat</p> <p>Chad</p>	<ul style="list-style-type: none"> <li>Pat reviewed January financials</li> <li>Budget was approved by Diocese</li> <li>Teacher contracts can be delivered</li> <li>Facilities – DOJ reviewed</li> <li>Facilities committee will walk each building and create a list of needs and updates to develop a 7 year plan. Capital expenditures and maintenance items.</li> <li>Chad reviewed enrollment numbers</li> </ul>
<p><b>Commission Chair</b></p> <ul style="list-style-type: none"> <li>Review of Committee goal statements</li> <li>Report from MABC</li> <li>Report from Dir of Advancement</li> <li>Accreditation Process</li> <li>Emergency Procedures Committee</li> </ul>	<p>Molly</p> <p>Mike Waldusky Eric Gardow</p> <p>Jaynee B</p> <p>Mary H</p> <p>Regi/Justus</p>	<ul style="list-style-type: none"> <li>tabled</li> <li>MABC and NDAA have a goal to improve wellness, facilities and equality across activities</li> <li>Term will be used “Faith-Family-Tradition”</li> <li>Shared the success of MACS earning 42 conference champs, 13 state runner ups and 10 state championships</li> <li>Bringing back the awards banquet. Event is May 22 at 7:00 at McDonell.</li> <li>Kudos for adding honor roll and three season athletes to the sports rosters</li> <li>Purchased a new bus this year</li> <li>Bingo fundraiser will go towards updated mats on wall in gym. Event is May 5, 1-4 at the KofC Hall</li> <li>Shared MABC budget for 2019-2020</li> <li>Fund a Need at alumni tournament in honor of Wilf Hebert. Donations will go towards a new scorer table</li> <li>Tabled</li> <li>Tabled as Mary was excused</li> <li>Tabled</li> </ul>
<p><b>Presidents Updates</b></p> <ul style="list-style-type: none"> <li>Campaign ‘Silent Phase’ update</li> <li>Report on MAPS review</li> </ul>	<p>Jeff</p>	<p>Continuing with private meetings with donors</p> <p>Jeff read a prepared memo regarding the review</p>

<ul style="list-style-type: none"> <li>Commission Agendas and Consultation</li> </ul>		<p>of MAPS assessment. See attached There were no additional questions.</p> <p>Jeff expressed how positive it was that the Commission had grown to represent all the parishes with the exception of Cornell. He then spoke to the topic of requesting discussion of agenda items, noting that since we put the "Consent Agenda" in place there has been some grey areas. One of them being that when items are pulled from the "Consent Agenda" they can be brief clarifications or lengthy debates. He encouraged that if the item could be an extended discussion item that the topic be forwarded to him as president and the Commission Chair so that they could discuss and add to the agenda where time "prevailed". This would provide for meetings that stayed to the Agenda and time frames that Commission members anticipated.</p>
<p><b>New items</b></p> <ul style="list-style-type: none"> <li>Commission Calendar Items for <b>April</b> <ul style="list-style-type: none"> <li>Update on 2019/20 Budget for next school year</li> <li>Community Listening Session combine with <b>Presidents Looking Forward Celebration – April 24th</b></li> <li>Assessments and Goals – Presented by Principals</li> </ul> </li> </ul>	Scott	Reminder - regarding the "Looking Forward Celebration" on April 24th
NEXT Education Commission Meeting		<b>Thursday, April 25, 2019 – 5:30 PM</b>
<u>Ad hoc President Hiring Committee</u> President recruitment update	Scott	Commission convened in closed session without Administrators to review President candidate recommendations
Closing Prayer and Adjournment	Priest	

### Membership

PRESENT	Name	Expertise	Role
Ex	Molly Bushman	Attorney Wiley Law S.C.	Chair - Holy Ghost Rep.
X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Vice-Chair Holy Ghost Rep
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty	Holy Ghost Parish Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
Ex	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
X	Justus Busse	Chippewa Falls Fire Department - Inspector	St. Charles Parish Rep.
X	Gina Smiskey		St. Peter Parish Rep.
X	Ann Mitchell		St. John's Church Rep.
X	Diane Boettcher		St. Paul Church Rep.
X	Chad Bormann	Bormann Consulting - IT	St. Bridget Church Rep.
X	Brian/Kendra Eslinger	Eslinger Insurance	All Saints Church Rep.
X	Andrew Ruf		Sacred Heart Jim Falls
			Holy Cross Church Rep.

### Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
X	Fr Burish	Notre Dame Church	Pastor
X	Kayla Bahhub	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jamie Dodge	St. Charles Borromeo Early Childhood	Director
Ex	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Patrick Bushman	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

### GUESTS

X	Kathleen Adams	McDonell Area Catholic Schools	Executive Assistant
X	Mike Waldusky	McDonell Area Booster Club	President
X	Eric Gardow	McDonell Area Catholic Schools	Activities Director

### Principal Reports

#### Mr. Brian Schulner – Notre Dame MS /McDonell HS

#### Mrs. Jamie Dodge – Early Childhood

- Early Childhood Enrollment holding steady
- BB4C Enrollment is about the same as this time last year.
- Camp Macks has 55 kids enrolled.

#### Mrs. Kayla Bahhub – St Charles/Holy Ghost

- Enrolled three new students **this week**. Family moved to Chippewa Falls from Milwaukee, and found us by following the sound of church bells. Were very impressed by website, toured with me and enrolled the following day. Thanks to Teresa and Kathy Adams for making sure that all paperwork and financials were taken care of with ease.
- A number of weeks ago, McDonell H.S student Marilyn Newton presented to students in grades K-3 on the topic of kindness. The children loved the presentation, and Ms. Newton informed me that she won a scholarship and was invited to a national conference based on her performance.
- New long term sub in Kindergarten- MACS Alumnus Kathryn Wenaas.
- Enrollment is going great! Several new families coming to St. Charles and many still inquiring. Thanks Kathy Adams for all your help!

#### Mrs. Mary Huffcutt – Dean of Academics

- ❖ Received re-certification to be an accreditation evaluator.

#### **Academic Support** - Supporting staff/principals in meeting academic excellence

- Assessments
  - Preparing for Choice program assessments as well as 9th & 10th grade Aspire assessment.

#### **Accreditation**

- Serving on accreditation team for Benilde-St. Margaret's Catholic school in St. Louis Park, MN in April

#### **Other**

- Continued work on goal attainment and helping various committees through goal writing

#### Student Support Services & SNSP - Diane Hietpas



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

**Our Mission:** McDonnell Area Catholic Schools are committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

## School Improvement Team Minutes

March 6, 2019

noon-1:00

### MACS Conference Room

AGENDA	LEAD/MIN	NOTES/ACTIONS
Welcome & Prayer	All	Hayes prayer for meetings
Review Previous Action Items	Bushman 5 mins	Bushman: send out minutes for review DONE
<b>Reports 2018-19 Goals</b>		
	Heinzen	MACS & Systems -Heinzen excused, out of state
	Huffcutt - 20 mins	Education & Accreditation -Currently ahead of the game with preparing for next AdvancED accreditation cycle: internal review period goes until January 2021; external review takes place spring of 2021 -MACS was previously accredited in 2011 and 2016 (five year accreditation cycles) -Current practices, e.g. incorporating mission and vision into meetings and better action plans/reporting mechanisms (including SIT reporting) are fruits of accreditation process -Visitation scheduled in April -Regis has gone to WRISA which is a less rigorous accreditation (less expensive and time-consuming, but potentially lower accountability and performance standards; possibly a simpler option for parish schools)
	Schulner - 15 mins	McDonnell and Notre Dame -Discussion of scheduling for next year -Staffing concerns: what is our direction? -As we become more accessible through school choice and investment in special needs, there is also a concern about academics -Campus ministry: position will be increased to 2/3 CM, 1/3

		teaching in 2019-20 school year
	Bahnub - 10 mins	<p>Holy Ghost &amp; St Charles</p> <p>-Superkids coaching session on Monday, requires follow up with teachers; Mary and Kayla will have follow up with SK coach and literacy walk-through sessions coming up</p> <p>-Wit &amp; Wisdom: performing well for first year</p> <p>-Standards-based grading: 2019-20 elementary report cards drafts are complete and will be presented to staff for review and comment; next step is building parent educational materials</p> <p>-suggestions to continue improvements with accommodations for special needs (staff formation and qualifications, raising the bar for all kids)</p>
	Dodge - 5 mins	St .Charles Early Childhood - goal evidence has been added to SIT report document
Review Action Items, Due dates, Next Meeting & Agenda	5 min All	<p>Bushman: send out minutes for review</p> <p>Schulner: review report for evidence as needed</p>
Closing Prayer	All	Glory Be
REFERENCES		<p>Next Meeting Dates (1st Wed. of each month)</p> <ul style="list-style-type: none"> <li>● April 3</li> <li>● May 1</li> <li>● June 5</li> </ul>

### ATTENDANCE

Present	Skill set	Parish
X	Molly Bushman	School Improvement Team Lead Holy Ghost
X	TJ Proue	Commission Rep./Co-Lead St. Charles
EX	Jeffrey Heinzen	President MACS
X	Mary Huffcutt	Dean of Academic Affairs MACS
X	Brian Schulner	Principal McDonell High School & Notre Dame Middle School MACS
X	Jamie Dodge	Early Childhood Director MACS
X	Kayla Bahnub	Principal Holy Ghost & St Charles MACS