



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WI.US

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Education Commission - Summary

December 20, 2018 – 5:30 PM

Mc Donell Central Catholic High School Library

AGENDA	LEAD	NOTES
Reconvene for Commission Meeting	Molly	
Prayer	Fr. Kizewski	Fr Justin shared a portion of his homily, “God wins in unexpected ways.”
Review Mission/Vision Statement Review evidence of the last month	Mary All	<ul style="list-style-type: none"> • St Charles student prayed for the healthy return of an absent classmate • Students completed an intruder drill • ND/McD concert was a success, proven leadership • MACS is thankful for the generosity of donors • WOW factor – 2200 hits on our Early Childhood Christmas Concert
CONSENT AGENDA <ul style="list-style-type: none"> • Minutes - emailed • October Financials – emailed See following below <ul style="list-style-type: none"> • Principals Reports – Below • Academic Affairs and Accreditation • School Improvement Team (SIT) 	Molly	<ul style="list-style-type: none"> • Suggested for educational purposes that a student representative should be invited to the Education Commission meetings. Brian will discuss with the student council.
Items removed by Commission from Consent Agenda for discussion	Staff as requested	<ul style="list-style-type: none"> • Reviewed November minutes and noted updates from principals. • Reviewed disciplinary process in the schools
Reports from Parish Representatives	Parish Rep. updates	<ul style="list-style-type: none"> • No comments from parish representatives

<p>Standing Committees</p> <p><u>Marketing</u></p> <ul style="list-style-type: none"> Enrollment Plans – Meeting 12/18 <p><u>Facilities (Building and Grounds)</u></p> <ul style="list-style-type: none"> Update from 12/12 meeting Building Space clean up <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> Tuition Task Force <ul style="list-style-type: none"> Consensus from Finance to Commission <ul style="list-style-type: none"> Foundation Meeting 1/21/2019 	<p>Jayne Chad</p> <p>Scott/Pat</p> <p>Tracy</p> <p>Jeff</p>	<ul style="list-style-type: none"> Why MACS brochure has been updated for 2019 Referral brochure has been updated for 2019 Marketing committee is working with the Diocese to update the MACS promotional video for Catholic Schools Week Facilities committee creating a 5-year plan for major maintenance and updates. Researching a solution to for musical “set” pieces rather than storing long-term Next clean up at St Charles, followed by Holy Ghost Suggested to create an area for items no longer needed. Discard or donate Tuition task force recommends \$50.00 technology fee per student, rather than increasing tuition. Finance committee gives consensus on \$50.00 fee Jeff recommends Finance Committee evaluate all student fees Education Commission reached consensus on \$50.00 fee along with three recommendations <ul style="list-style-type: none"> No additional new fees will be added Commissioners be given talking points in support of the fee Finance committee to have final decision if a family cap will be allowed on the \$50.00 fee Upcoming Foundation meeting to set consolidation of funds into motion.
<p>Commission Chair</p> <ul style="list-style-type: none"> Outreach to CCD Parishes Club and Committee Goal Statements (goal #4) <ul style="list-style-type: none"> Report back with goal statements by February Commission training topic and planning (goal #5) <ul style="list-style-type: none"> 5 Principles of Catholic Ed. President recruitment update 	<p>Molly</p>	<ul style="list-style-type: none"> Focus on reaching out to CCD families. Marketing committee will report back to what they are doing Gina, Scott and Ann – planning committee for February 23 event <p>Ad Hoc President Committee has been meeting. They are collecting resume’s</p>

<p>Presidents Updates</p> <ul style="list-style-type: none"> • Catholic Schools Week –Bishop here 1/30. • Choice Voucher Legislative Update • Campaign ‘Silent Phase’ update • Calendar 2019/20 	Jeff	<ul style="list-style-type: none"> • Bishop William Callahan will celebrate Mass at McDonell for Catholic Schools Week on January 30 at 9:30 a.m. • Catholic Schools Week January 27 through February 2 • Jeff attended a Choice regional meeting in Eau Claire. The first few months of the new Governors term will provide some insight to any changes to the voucher program. Administration will keep Commission informed. • Witness the Difference campaign at 34% • Reviewed the 2019-2020 school calendar. Commissioners would prefer a president’s day weekend rather than a day off earlier in January
<p>New items</p> <ul style="list-style-type: none"> • Commission Calendar Items for January <ul style="list-style-type: none"> • 2019/20 Budget for approval • Report from Director of Advancement 	Molly	Agreed to move January meeting to the 31 st so that the Finance Committee would have time to review the budget in detail on the 24 th and make their recommendation to the Commission
NEXT Education Commission Meeting		<ul style="list-style-type: none"> • Next meeting - January 31st, 5:30 PM
Closing Prayer and Adjournment	Priest	

Membership

PRESENT	Name	Expertise	Role
X	Molly Bushman	Attorney Wiley Law S.C.	Chair - Holy Ghost Rep.
X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Vice-Chair Holy Ghost Rep
X	Tracy Fischer	Dir. Social Service - Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Notre Dame Parish Rep.
X	Scott Siegenthaler	Interim Assistant Director of Financial Aid	Notre Dame Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
EX	TJ Proue	Attorney - Wiley Law S.C.	St. Charles Parish Rep.
X	Regina Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
X	Justus Busse	Chippewa Falls Fire Dept.- Inspector	St. Charles Parish Rep.
X	Gina Smiskey		St. Peter Parish Rep.
X	Ann Mitchell		St. John’s Church Rep.
EX	Diane Boettcher		St. Paul Church Rep.
X	Chad Bormann	Bormann Consulting - IT	St. Bridget Church Rep.
EX	Brian Eslinger		All Saints Church Rep.
			Holy Cross Church Rep.

Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
X	Fr Burish	Notre Dame Church	Pastor
X	Fr. Miller	McDonell Area Catholic Schools	Chaplain
EX	Kayla Bahnub	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
EX	Jamie Dodge	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcutt	McDonell Area Catholic Schools	Dean of Academics
X	Patrick Bushman	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

GUESTS

X	Kathleen Adams	McDonell Area Catholic Schools	Executive Assistant
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Principal Reports

Mr. Brian Schulner – Notre Dame MS /McDonell HS

Mrs. Jamie Dodge – Early Childhood

- Enrollment is holding steady
- Starting to plan our Summer Program

Mrs. Kayla Bahnub – St Charles/Holy Ghost

- Christmas Programs were well attended and well performed. Thank you to everyone who helped make them a success!
- Holy Ghost Caroling at the Chippewa Manor on Monday, December 17
- Several generous donations to Angel Giving Tree, Christmas Tree for needy family and other fundraising efforts. Thank you families for your generosity!

Mrs. Mary Huffcutt – Dean of Academics

Academic Support - Supporting staff/principals in meeting academic excellence

Accreditation

Other

Mrs. Diane Hietpas - Student Support Services



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School Improvement Team Minutes

December 5, 2018

noon-1:00

MACS Conference Room

AGENDA	LEAD/MIN	NOTES/ACTIONS
Welcome & Prayer		Prayer
Review Previous Action Items	Bushman 5 mins	Bushman: send out minutes prior to Nov. 20 meeting DONE Schulner: add cell phone policies to handbook ? EXCUSED, no report Bahnum: work on timing/transitions for Wit & Wisdom ? In Progress (see below) Bushman/Heinzen: meet about Strategic Plan status DONE
Reports 2018-19 Goals		
	Heinzen - 30 mins	Heinzen - MACS & Systems <ol style="list-style-type: none"> 1. Discuss penetration of Strategic Plan: buck stops with President, SP needs final review to be provided to Commission; discuss process in place for President to report on goals and status of implementation of Strategic Plan twice per year 2. Finance Goal 1: Budget approval process document/timeline is complete (objectives 1 and 2); 7 year funding cycle for curriculum is complete; technology and facilities funding cycle planning is scheduled to be completed by May 2019 (green) 3. January SIT meeting is slated for broad review of all systems goals - "pulse check"
	Huffcutt - 20 mins	Huffcutt – Education & Accreditation <ol style="list-style-type: none"> 1. Education 4: meeting special needs is in progress (green); process for academic needs is done, working on process for social needs (green) 2. January meeting is slated for broad review of all systems goals - "pulse check"
	Schulner -	Schulner – McDonell & Notre Dame EXCUSED
	Bahnum -	Bahnum – Holy Ghost & St Charles

	15 mins	<ol style="list-style-type: none"> 1. Report cards (goal 1): PLC rotation includes faith formation, standards based grading, and ELA work time and study; Bahnub is moving forward as primary point person to implement standards based reporting with targeted schedule in place with interim dates of March 22 and April 15; summer/fall will include finalizing and educating staff and parents (green) 2. ELA: January 21 in-service: Superkids training on data analysis correlated to instruction; Wit & Wisdom training on module study and maintaining fidelity to curriculum (green)
	Dodge - 10 mins	Dodge – St Charles Early Childhood <ol style="list-style-type: none"> 1. Goal #1: Working on Youngstar application, need building to pass licensing (green)
Review Action Items, Due dates, Next Meeting & Agenda	5 min All	Huffcutt/Dodge: work on adding second goal relating to assessments (update form) Bahnub/Dodge: will not be required to report at January meeting due to necessity of covering Systems goals, but welcome to attend and comment/support Schulner: will report at January meeting as he was excused for December meeting
Closing Prayer	All	Glory Be
REFERENCES		Next Meeting Dates (1st Wed. of each month) <ul style="list-style-type: none"> • Jan. 9 (note revised date, also note - Bahnub/Dodge attendance optional due to comprehensive systems review) • Feb. 6: normal meeting date and agenda

ATTENDANCE

Present	Skill set	Parish	
X	Molly Bushman	School Improvement Team Lead	Holy Ghost
X	TJ Proue	Commission Rep./Co-Lead	St. Charles
X	Jeffrey Heinzen	President	MACS
X	Mary Huffcutt	Dean of Academic Affairs	MACS
Ex	Brian Schulner	Principal McDonell HS & Notre Dame MS	MACS
X	Jamie Dodge	Early Childhood Director	MACS
X	Kayla Bahnub	Principal Holy Ghost & St Charles	MACS