



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Education Commission - Summary

April 25, 2019 – 5:30 PM

Mc Donell Central Catholic High School Library

| AGENDA | LEAD | NOTES |
|--|--------------------|--|
| Welcome and Call to Order | Scott | • |
| Prayer | Priest | • Prayer led by Fr Burish – St Bernard Easter Prayer |
| Review Mission/Vision Statement Review evidence of the last month | All | <ul style="list-style-type: none"> • Students sent thank you notes to those teaching Junior Achievement • Student Ambassadors helped Holy Ghost during Advance Care Planning Event. Vendors commented that the ambassadors were very helpful. • 2nd graders received a note from Olson's Ice Cream about their excellent behaviors while on a field trip to the store. • Nice seeing MACS students as altar servers throughout Triduum masses of Holy Week – appreciate the participation • Wonderful comments from bus driver as to behavior for 4th and 5th grade field trip |
| CONSENT AGENDA <ul style="list-style-type: none"> • Minutes – emailed See following below <ul style="list-style-type: none"> • Principals Reports – Below • Academic Affairs and Accreditation • School Improvement Team (SIT) | Scott | • Consensus on March minutes |
| Items removed by Commission from Consent Agenda for discussion | Staff as requested | • |
| Reports from Parish Representatives | Updates | • Parishioner concern regarding staff members/volunteers leaving that are very faithful members of our Catholic community. Dean and Administration are aware and in conversation on moving forward. |
| Standing Committees <u>Finance Committee</u> Met 4/25 | Scott/Pat | • Investigating a decrease in Scrip numbers beginning January 2019. Pat will report |

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|---|--|--|
| <p><u>Facilities Committee</u></p> <p><u>Marketing</u></p> <ul style="list-style-type: none"> ● Enrollment underway for 2019/20 <ul style="list-style-type: none"> ○ Update on students <p><u>Ad hoc President Hiring Committee</u> President recruitment update</p> | <p>Scott/Pat</p> <p>Chad</p> <p>Scott</p> | <p>findings to Finance.</p> <ul style="list-style-type: none"> ● Restricted funds have yet to be moved into the budget which happens in June. Jeff and Pat have been discussing a different way to present the financials reflecting the transfers so that the Inc/Exp statement is more “accurate”. ● Facilities committee is working on five-year plan to give the parishes’ visibility to future building and system needs, so they can plan ahead for the expense. Will be reviewing needs beginning with St Charles on May 8th. ● Enrollment numbers of 2018-2019 ahead of where we were last year at this time. 405 families enrolled, 29 new families, 37 kindergarten students. Projecting 440-450 for 2019-20. ● President update from Fr. Burish – in progress, Fr Kizewski hopes to make an announcement soon |
| <p>Commission Chair</p> <ul style="list-style-type: none"> ● Review of Committee goal statements ● Report from Dir of Advancement ● Accreditation Process ● Emergency Procedures Committee | <p>Molly</p> <p>Jayne B</p> <p>Mary H</p> <p>Regi/Justus</p> | <ul style="list-style-type: none"> ● Several committees have presented to the Education Commission. Several committees need to turn in their goal statements ● Molly suggested this be tabled until next school year and consensus was given. ● Presented an update for fundraising. Reviewed Witness the Difference Campaign which is at 40% of goal and will wrap up silent phase in May. Conducting Alumni gatherings – June in Minneapolis, September in La Crosse, and October in Fox Valley. ● Tabled as Mary was training in La Crosse ● In February there was “Stop the Bleed” training at St Charles and Holy Ghost for teachers. ● Currently there are three bleed kits. The goal is to have a bleed kit for each teacher ● Conducted intruder training at MS/HS, this training will take place in the future at St Charles and Holy Ghost ● In the process of creating an emergency procedures booklet ● In the process of forming a “Threat Assessment Team” and training will be during summer 2019 ● Reviewing CPR certifications and making recommendations |

| | | |
|---|--------|---|
| Presidents Updates <ul style="list-style-type: none"> • Campaign 'Silent Phase' update <ul style="list-style-type: none"> ○ Next Steps – May 8th/Public/Alumni Events | Jeff | <ul style="list-style-type: none"> • See above Advancement report |
| New items <ul style="list-style-type: none"> • Commission Calendar Items for May <ul style="list-style-type: none"> • Commission Training Matrix • Commission Member Terms • May 15th Baccalaureate at ND Church • May 24th Graduation | Scott | <ul style="list-style-type: none"> • Officer positions will be open for election. Please let executive committee know if you are interested or if you wish to nominate someone • First meeting of MACS Faith Booster Group supporting campus ministry meet May 7, 7:00-8:00 p.m. • In progress for search of elementary principal • Noted upcoming events for Commissioners to have presence if possible. |
| NEXT Education Commission Meeting | | Thursday, May 16, 2019 – 5:30 PM |
| Closing Prayer and Adjournment | Priest | |

Membership

| PRESENT | Name | Expertise | Role |
|---------|-----------------------|--|---------------------------|
| X | Molly Bushman | Attorney Wiley Law S.C. | Chair - Holy Ghost Rep. |
| X | Scott Sokup | Retail Category Mgr – Weyerhaeuser Corp | Vice-Chair Holy Ghost Rep |
| X | Tracy Fischer | Dir. Of Social Service for Neighbors of Dunn Cty | Holy Ghost Parish Rep. |
| EX | Michelle Farrow | Chamber of Commerce and Parent | Notre Dame Parish Rep. |
| EX | Scott Siegenthaler | Interim Assistant Director of Financial Aid | Notre Dame Parish Rep. |
| EX | Mike Crawford | ACCESS Security – Sales and Estimating | Notre Dame Parish Rep. |
| X | TJ Proue | Attorney - Wiley Law S.C. | St. Charles Parish Rep. |
| X | Regina Geissler | Registered Nurse - HSHS | St. Charles Parish Rep. |
| EX | Justus Busse | Chippewa Falls Fire Department - Inspector | St. Charles Parish Rep. |
| X | Gina Smiskey | | St. Peter Parish Rep. |
| X | Ann Mitchell | | St. John's Church Rep. |
| X | Diane Boettcher | | St. Paul Church Rep. |
| EX | Chad Bormann | Bormann Consulting - IT | St. Bridget Church Rep. |
| EX | Brian/Kendra Eslinger | Eslinger Insurance | All Saints Church Rep. |
| X | Andrew Ruf | | Sacred Heart Church Rep. |
| | | | Holy Cross Church Rep. |

Ex-Officio

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|----|-----------------|--------------------------------------|-------------------|
| EX | Fr. Kizewski | Holy Ghost Church | Dean |
| X | Fr Burish | Notre Dame Church | Pastor |
| EX | Kayla Bahnub | St. Charles/Holy Ghost Elementary | Principal |
| EX | Brian Schulner | Notre Dame MS/McDonell HS | Principal |
| X | Jamie Dodge | St. Charles Borromeo Early Childhood | Director |
| EX | Mary Huffcutt | McDonell Area Catholic Schools | Dean of Academics |
| X | Patrick Bushman | McDonell Area Catholic Schools | Controller |
| X | Jeff Heinzen | McDonell Area Catholic Schools | President |

GUESTS

| | | | |
|----|----------------|--------------------------------|----------------------|
| EX | Kathleen Adams | McDonell Area Catholic Schools | Executive Assistant |
| X | Jayne Brannen | McDonell Area Catholic Schools | Advancement Director |

Principal Reports

Mr. Brian Schulner – Notre Dame MS /McDonell HS

Mrs. Jamie Dodge – Early Childhood

- Enrollment is holding steady.
- 19-20 BB4C is currently at 27 students enrolled
- Summer: Camp Macks I has 3 spots & Camp Macks II is Full.

Mrs. Kayla Bahnub – St Charles/Holy Ghost

- Enrollment is going well! We are hoping that we will still be able to announce a 3rd section of kindergarten for the 2019-2020 school year.
- 4th and 5th grade students went on their bi-annual trip to Madison on April 25th. They took a tour of the capitol with Rep. Summerfield. They also toured the Wisconsin Veterans Museum and the State Historical Museum. Students from St. Joseph's in Boyd are joining us.
- Holy Ghost 5th grader Mason B went on a trip to Washington DC with the Wisconsin Safety Patrol. Mason ranked within the top 5 Safety Patrollers of the year!
- Spring Events will include First Communions, May Crownings, Holy Ghost Spring Talent & Art Show, St. Charles Spring Concert & Art Show, Holy Ghost Home and School Craft Night, Home and School Spring Spruce Up, Move Up Day, MACS in Motion, Holy Ghost Chippewa Manor Picnic and much, much more! Watch your calendars carefully.

Mrs. Mary Huffcutt – Dean of Academics

- Dean of academics participated on an accreditation review team for a catholic school in MN. Has been asked by the Diocese to serve on the Regis review team next fall.
- Working on three-year trend data for MACS accreditation external review that will happen in the spring of 2021
- Spring summative assessments are near completion. Results will not be made available to schools until summer
- Continued educational support for educational staff
- Three staff are graduating with masters degrees: Erica Abramowicz, Erica Boehm, Jamie Dodge

Student Support Services & SNSP - Diane Hietpas

The Mackademia summer school enrollment is at capacity. MACS is looking for volunteers to help staff the classrooms.

SNSP(Special Needs Scholarship Program) has been approved for all 4 schools for next school year (16 total students). MACS is in the process of hiring 2 new special needs staff.



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School Improvement Team Minutes

April 3, 2019

noon-1:00

MACS Conference Room

| AGENDA | LEAD/MIN | NOTES/ACTIONS |
|---|-----------------------|---|
| Welcome & Prayer | All | Prayer of St. Francis and Hail Mary |
| Review Previous Action Items | Bushman 5 mins | Bushman: send out minutes for review DONE |
| Reports 2018-19 Goals | | |
| | Heinzen - 10 mins | MACS & Systems -Pre-Cath: Catholic ID Committee has developed a three-fold action plan; meeting this week or next week (green) -Finance 1: long-term facilities capital expenditure plan (yellow-at risk) |
| | Huffcutt - 30 mins | Education & Accreditation 1. Discussion of history of SIT and process for next year. |
| | Schulner - 10 mins | McDonell and Notre Dame -Looking ahead to next year: curriculum questions, space questions with expansion of SNSP and campus ministry -Before next meeting: Review report to ensure sufficient evidence has been noted and hot links added. |
| | Bahnub | Holy Ghost & St Charles -not present |
| | Dodge | St .Charles Early Childhood -not present (email: reported goals are on track) |
| Review Action Items, Due dates, Next Meeting & Agenda | 5 min All | Bushman: send out minutes for review |
| Closing Prayer | All | Glory Be |
| REFERENCES | | Next Meeting Dates (1st Wed. of each month) <ul style="list-style-type: none"> ● May 1 ● June 5 |

ATTENDANCE

| Present | Skill set | Parish |
|----------------|------------------|---|
| X | Molly Bushman | School Improvement Team Lead Holy Ghost |
| X | TJ Proue | Commission Rep./Co-Lead St. Charles |
| X | Jeffrey Heinzen | President MACS |
| X | Mary Huffcutt | Dean of Academic Affairs MACS |
| X | Brian Schulner | Principal McDonell High School & Notre Dame Middle School MACS |
| EX | Jamie Dodge | Early Childhood Director MACS |
| EX | Kayla Bahnub | Principal Holy Ghost & St Charles MACS |