



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

**Education Commission Summary**  
**June 27, 2017 – 5:30 PM**  
 Conference Room 1

**AGENDA**

**LEAD**

**NOTES**

AGENDA	LEAD	NOTES
Welcome and Introduce new Principal	Scott	Introduction – Kayla Bahhub – Elementary Principal
Prayer	Priest	<ul style="list-style-type: none"> <li>Led by Msgr Mark Pierce</li> </ul>
Review Mission/Vision Statement Review evidence of the last month	Scott All	<ul style="list-style-type: none"> <li>St Charles parent video testimony – Ashley Alderson</li> </ul>
Review May Minutes	Scott	<ul style="list-style-type: none"> <li>Consensus</li> </ul>
<u>Finance</u> April Financials Diocesan response to 2016/17 Budget 6/30 – system budget finalized 2017-18 and entered into MIP software  <u>Advancement</u> <ul style="list-style-type: none"> <li>Fee in Lieu of Volunteering</li> </ul>	Bob	<ul style="list-style-type: none"> <li>Bob reviewed MACS financials</li> <li>Budget sent to Diocese – waiting for response</li> <li>Random audit had been done and there were discrepancies. It was recommended that Director of Advancement/President address individual families verse set new policy. Would also look at tracking volunteer hours at each school level vs. having parents go to the volunteer website.</li> </ul>
<b>Standing Committees</b> <u>Marketing</u> <ul style="list-style-type: none"> <li>Update on Plan               <ul style="list-style-type: none"> <li>Focus on Early Childhood</li> </ul> </li> <li>Enrollment</li> <li>Choice Update – Draw results</li> </ul> <u>Facilities (Building and Grounds)</u> <ul style="list-style-type: none"> <li>St. Charles Building Comm. Mtg.</li> <li>Bel Air Blvd</li> <li>Cell Tower</li> </ul>	Mark B./Jaynee   Kathy Adams   Scott/Bob	<ul style="list-style-type: none"> <li>No new Marketing to update per Mark</li> <li>Jayne shared that Facebook is a strong tool for marketing purposes</li> <li>Enrollment – 391 total enrolled</li> <li>91 Students offered the voucher, 87 accepted. 3 declined, 1 did not respond.</li> <li>Choice helped enroll 12 new families</li> <li>Bel Air construction – ahead of schedule – almost complete</li> <li>Cell tower– waiting for a response to when</li> </ul>

<u>School Improvement Action Plans Update</u>	Lynn	they will start construction. • School Improvement met in June with Dr Sam and Mary. Finalized school goals
<b>Staff Reports</b> <u>St. Charles Early Childhood</u>  <u>St. Charles/Holy Ghost Elementary</u>  <u>Notre Dame MS/McDonell HS</u>  <u>Academic Affairs &amp; Accreditation</u>	Jaynee  Dr. Sam/Kayla  Brian   Mary H	<b>See below for Principal reports</b> • Enrollment for 4K – 34 students  • Dr. Sam was not present  • Working on 11 International students. 9 Educatius and 2 Global Outreach • Awarded just under \$600,000 in scholarships for this years seniors • Macks Girls State softball champs  • Working on growing the Literacy program. Intevewing candidates for Student Support Service Coordinator
<b>Old Business</b> President Annual Review  Commission Goals for 2016/17 - #8  Review of Student Exit data & process  Jr. Achievement “Real Life Academy” participation 2017/18	Scott/Msgr Mark  Scott  Jeff  Brian	• Commission members met with Jeff “closed session” in regards to his annual review • Will work on at August meeting  • Jeff will work to get this info to Commission in August.  • Brian would follow up with CFUSD.
<b>Presidents Updates</b> • Recruitment of Daughters of Mary  • Strategic Planning Process Update	Jeff	• Waiting to hear back from the lawyer at the Diocese • DRAFT will be presented at August Meeting. <ul style="list-style-type: none"> <li>○ Theme Committees have been meeting.</li> <li>○ Jeff has a meeting with Bishop on July 11<sup>th</sup> to discuss Capital Campaign.</li> </ul>
<b>New items</b> • Status of NEW Commission Member Appointments  • Appoint Commission member to School Improvement Team  • Dean appointment  • August In-service <ul style="list-style-type: none"> <li>○ Welcome back teachers</li> <li>○ New Teacher/Staff tours</li> </ul> • New Pastor Orientation	Scott  Scott  Jeff/ All	• Kathy A will schedule meeting with Gina Smiskey, St Peter Parish Rep. to meet with Scott/Jeff • Janet Roth will be part of the School Improvement Team – consensus from Commission • Bishop Callahan appointed “Interim” Dean - Fr Justin Kizewski  • Reminder to invite Education Commission members to the MACS Happy Hour during in-service week • Michelle was not present due to the passing of her father. Jeff would connect with her. • <b>No Education Commission meeting - July</b>  • Central Office will have a cook-out in late July to invite the Deanery priests for a tour

<ul style="list-style-type: none"> <li>Thank You's were made to Msgr Mark for his leadership as Dean, to Lynn Newton for her 3 terms of being on the Commission, to Missy Grill for , to Karla Roach for her year on the Commission and to Mark Baker for completing his first term on the board.</li> </ul>		and discussion. <ul style="list-style-type: none"> <li>In August committees will work on goals – what will the process look like reporting goals to the Commission?</li> </ul>
NEXT Education Commission Meeting		August 17, 2017 5:30 PM
Closing Prayer and Adjournment	Fr. Justin	Closed with a Glory Be

### Membership

PRESENT	Name	Expertise	Role
X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
EX	Michelle Farrow	Chamber of Commerce and Parent	Chairperson – Notre Dame
X	Lynn Newton	Info. Svcs Training Mgr – Marshfield Clinic	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Janet Roth	Marsh & McLennan Agency	Notre Dame Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Mark Baker	GM - Pump Division - WS Darley & Co	St. Charles Parish Rep.
X	Missy Grill	Accounting Manager-Mega Foods	St. Peter Parish Rep.
X	Karla Roach	RCU – Loan Servicing Agent and Health Coach	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church Rep.
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

### Ex-Officio

X	Msgr. Pierce	Notre Dame Church	Dean
X	Fr. Kizewski	Holy Ghost Church	Pastor
EX	Fr. Richmond	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahnbub	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jaynee Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcut	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

### GUESTS

X	Kathy Adams	McDonell Area Catholic Schools	Executive Assistant