



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission **Summary**  
**October 19, 2017 – 5:00 PM (Listening Session)**  
Conference Room 1

## AGENDA

## LEAD

## NOTES

Welcome to Guests for <i>Listening Session</i>	Scott	<ul style="list-style-type: none"> <li>Welcomed guests to the meeting.</li> <li>Introduced Timothy J. Proue (TJ)– new member of the committee representing St Charles. TJ is an alumni, works for Wiley Law, has children in the MACS system and is the VP of the Alumni Association.</li> </ul>
Prayer	Priest	Opening prayer led by Fr Miller
Introduction of International Students	Brian	<ul style="list-style-type: none"> <li>Three students introduced themselves. Senior from Brazil. Parents own a hotel resort. Loves soccer and sushi. Nervous about the climate of the upcoming winter</li> <li>Junior from Lithuania. Dad in the navy and mom stays home to raise the family. Enjoys Lithuanian spaghetti, watching basketball and playing volleyball. Hardest class - reading old English Literature</li> <li>Junior from Poland. Dad is an actor and mom stays at home to raise the family. Luvs to eat brownies and has enjoyed learning the game of volleyball.</li> </ul>
Guest input/feedback		<ul style="list-style-type: none"> <li>Guest inquired about enrollment. Where we are compared to last year and what the intention is to help grow the future. Why do families switch between MACS and St Peters?</li> <li>Sometimes it is academics, sometimes financial and sometimes culture.</li> <li>To help with academics and culture MACS has retained beginning this year a Student Support Services Coordinator. Diane provides services for academic and behavior issues along with assistants in each of the schools.</li> <li>Marketing Committee is working on their ongoing plan to recruit more students. Includes monitoring tuition, expanding international student enrollment,</li> </ul>

		marketing Choice program and maintaining a family cap.
Review Mission/Vision Statement Review evidence of the last month	All	<ul style="list-style-type: none"> <li>• Notre Dame NET Retreat – feedback was very positive from students to parents.</li> <li>• Celebrated Our Lady of Fatima October 13 at Holy Ghost with a courtyard procession and adoration.</li> <li>• Holy Ghost Church picnic. MACS students attended and volunteered – positive attitude</li> <li>• Fr Kizewski and Fr. Burish received thank you cards from students for being their priest</li> <li>• Seniors invited grandparents for presentation, Mass and lunch on October 18 (senior idea)</li> </ul>
<b>CONSENT AGENDA</b> <ul style="list-style-type: none"> <li>• Minutes</li> <li>• Financials</li> <li>• Principals Reports</li> <li>• Academic Affairs and Accreditation</li> <li>• President Report</li> </ul>	Scott	<ul style="list-style-type: none"> <li>• Consensus for September minutes. Only change is remove specific names of International students.</li> </ul>
Elementary Schools “Report Card”	Kayla	<ul style="list-style-type: none"> <li>• Kayla reviewed MACS elementary report card compared to local elementary schools – <b>see below</b></li> <li>• MACS offer Title1 services for students – Title 1 offers one on one reading development for any student that has a reading challenge</li> <li>• IEP – public school ISP – private school</li> <li>• Local Title 1 schools Halmstad, Southview and Parkview</li> <li>• Title 2 Professional Development for staff</li> <li>• Title 3 English language learners – if English is not their first language</li> </ul>
<b>Standing Committees</b> <u>Marketing</u> <ul style="list-style-type: none"> <li>• Update on Plan</li> </ul> <u>Tuition Committee</u>  <u>Facilities (Building and Grounds)</u>  <u>School Improvement Action (SIT)</u>	Michelle Jaynee          Scott          Scott          Molly	<ul style="list-style-type: none"> <li>• Marketing met last month and discussed past goals and how they can build on them for next year. Will continue to focus on Choice.</li> <li>• Fr Kizewski suggested for Marketing to utilize Kayla’s report</li> <li>• Early Childhood will have a 2<sup>nd</sup> annual Soup Supper</li> <li>• Researching how to be involved in the Wonderland Parade</li> </ul> <ul style="list-style-type: none"> <li>• Tuition Committee meeting 10/30/17</li> </ul> <ul style="list-style-type: none"> <li>• Facilities Committee will meet 11/01/17. Will work on a list of maintenance issues and prioritize the issues between capital campaign and maintenance.</li> <li>• Cell Tower is up</li> </ul> <ul style="list-style-type: none"> <li>• A lengthy discussion ensued with regards to the moving forward without a finalized Strategic Plan. Discussed nuances between accreditation and</li> </ul>

		<p>how it integrated in the Strategic Plan. Discussed that the Strategic Plan was a work in progress. It was noted that of the current Commissioners there were only two who had actually been directly involved in the process and that there was an observed need that the Commissioners would benefit from a review of the process, outcomes and recommendations. Also recommended that staff define the strategic plan and accreditation – differences</p> <ul style="list-style-type: none"> <li>• Fr. Kizewski spent and extended period of time on How do we connect Catholic identity to the Strategic Plan and Accreditation. It was the consensus that further discussion needed to occur.</li> </ul>
<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>• Feedback on Sports Policy</li> <li>• Review of Student Exit data &amp; process</li> <li>• Commission Goals- Commission member training discussion</li> <li>• Commission Calendar Items for October <ul style="list-style-type: none"> <li>1. Listening Session</li> <li>2. Elementary “Report Card”</li> </ul> </li> </ul>	<p>Fr. Justin</p> <p>Jeff</p> <p>Scott</p>	<ul style="list-style-type: none"> <li>• Fr Kizewski said the little feedback he received is positive feedback</li> <li>• In lieu of the lateness of the hour this was tabled</li> <li>• Scott observed that after the earlier discussion he had several items that needed to be included into Commission Member Training.</li> <li>• Calendar items were accomplished</li> </ul>
<p><b>New items</b></p> <ul style="list-style-type: none"> <li>• Football Update for 2018/19</li> <li>• Commission Member resignation and new appointment</li> </ul>	<p>Archie/Brian</p> <p>Scott</p>	<ul style="list-style-type: none"> <li>• Plan for 8 man football team for fall 2018</li> <li>• Janet Roth has resigned from the Education Commission. Scott Siegenthaler will be the new representative for Notre Dame. Scott’s wife is Val Siegenthaler – teacher at Holy Ghost and they have four children in the MACS system</li> </ul>
<p>NEXT Education Commission Meeting</p> <ul style="list-style-type: none"> <li>• Joint School Board meeting with Public School</li> <li>• Initial presentation of proposed tuition for 2017-2018</li> <li>• Review Committee &amp; Club goal statements</li> </ul>		<p><b>November 14, 2017 5:00 PM</b></p> <p><b>JOINT MEETING with Chippewa Falls</b></p>
<p>Closing Prayer and Adjournment</p>	<p>Fr. Kizewski</p>	<p>Glory Be</p>

### Membership

Attend	Name	Expertise	Role
X	Scott Sokup	Account Manager – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Vice Chair – Notre Dame
X	Molly Bushman	Attorney Wiley Law S.C.	Holy Ghost Parish Rep.
EX	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
			Notre Dame Parish Rep.

X	Gina Smiskey		St. Peter Parish Rep.
X	TJ Proue	Attorney -Wiley Law S.C.	St. Charles Parish Rep.
X	Regi Geissler	Registered Nurse - HSHS	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church Rep.
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

### Ex-Officio

X	Fr. Kizewski	Holy Ghost Church	Dean
X	Fr Burish	Notre Dame Church	Pastor
X	Fr. Miller	McDonell Area Catholic Schools	Chaplain
X	Kayla Bahnum	St. Charles/Holy Ghost Elementary	Principal
EX	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcut	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President
X	Diane Hietpas	McDonell Area Catholic Schools	Student Support Coord.

### GUESTS

X	Kathy Adams	McDonell Area Catholic Schools	Executive Assistant

### Principal NOTES:

#### Jayne Brannen – St. Charles Early Childhood Center

- Collin Cowell started in early childhood on October 4th. He will be working 10 am - 5:30 pm floating to each room to provide coverage as needed.
- We are still in search of another evening assistant to help out in the wrap-around room and to be a closer.

#### Kayla Bahnum – St. Charles/Holy Ghost Elementary Schools

- We enrolled a new 3rd grade student at Holy Ghost this week. She comes to us from a home school environment.
- Holy Ghost will be celebrating the 100th anniversary of Our Lady of Fatima on October 13. We will process around the grounds, singing marian hymns. We will then participate in adoration with the parish and a benediction to follow.
- St. Charles and Holy Ghost are both collaborating with public schools to increase our resources for students who need extra supports.
- St. Charles teachers visited Wausau to observe the Superkids program. This experience allowed our teachers to refresh their ideas and strategies, and ensures our early literacy program is followed to fidelity.
- Our Home and School team is vibrant and active in our community! October 25th they will be putting on the annual Harvest Hoedown at St. Charles. We already have more than enough parent volunteers.

#### Brian Schulner – Notre Dame Middle School/McDonell Catholic Central High School

- Brian is out on medical leave and no report was submitted.

## Mary Huffcutt – Academic and Accreditation

### Dean of Academics

#### Academic Support - Supporting staff/principals in meeting academic excellence

- Assessments
  - Middle school took the [ACT-Aspire periodics](#) the second week of October in math, reading, English, and science. Periodics are a tool to help teachers monitor students progress toward meeting [college readiness standards](#). They give these assessments in the fall and winter. Students take the [summative assessment](#) in the spring.
  - Partnership with UWEC maintained with discussion on literacy and [aimsweb](#) assessments
  - Discussion on kindergarten [screeners](#) and K-5 intervention tools. Partnership with [Dr. Jane Flynn-Anderson](#) - Literacy specialist.
- Professional Development
  - Teachers who are in the coaching/leadership stage of the Master's Cohort program: Jaynee Brannen, Eric Wedemeyer, Mitch Jacobson, James Schlauderaff
  - Year 2 Master's Cohort: Jamie Dodge, Erica Boehm, Erica Abramowicz,
  - Year 2 Master's Cohort: Brittany Canfield, Brianna Rider, Jill Ritchie
  - [Literacy License/Masters program](#): Shannon Jaeger
  - K-2 Superkids literacy program Wausau observations held 2nd week of October
  - Monthly webinars and research sharing
  - (Pre Sept- training) - Math Expressions for 3-5; [Superkids for k-2](#); coursework: engaged classroom strategies; [Steubenville conference](#); Professionalism/Culture training; [WCRIS Teaching Conference](#), diocesan [curriculum writing](#) in English Language Arts and Religion

#### Accreditation

- Continuation of documentation/modification of action plans for [AdvancEd](#) report due in the spring. It is the requirement of all Wisconsin Choice schools to be accredited. However, MACS has gone through this process for decades as a best practice as well as a necessity for some college admission requirements and international student participation.

#### Other

- In partnership with school counselor, organizing the enhancement/development of the College & Career Readiness program at MACS. This program will encompass [Youth Apprenticeship](#), [early college credit](#), scholarship attainment, and [service learning](#).
- In partnership with representatives of the Chippewa Valley, creating a plan/document on proactively looking at [postvention suicide](#) prevention.
- Assisting Jeff Heinzen on the strategic planning process. Firming up action plans and documentation of inprogress plans.
- Facilitating the Mack Way for Staff development team. Using the work done at inservice workshop on professionalism/culture, the team is developing a proposed framework to help build the Mack Way among staff.
- Presentations to students K-8 on the Mack Way caring majority.
- Parent Involvement - helping with Teaching the Way of Love; organizing October 18th Parent University - parent roundtable discussions on cell phones.

#### **Student Support Services - Diane Hietpas**

- Using previous documentation and fall assessments in flagging students that may need assistance. Also taking referrals from teachers for identifying students in need.
- As part of procedure of identifying students who may be academically at risk, observations are taking place
- Developing procedure for student success strategy development and implementation
- Establishing specific schedules for student support services staff
- Coordinating Title 1 and UWEC literacy services
- Participate in parent/teacher conferences
- Weekly monitoring of high risk students
- Parent contact of high risk students
- Participate in all teaching staff meetings (SC, HG, NDMS, HS)
- Meeting with individual students

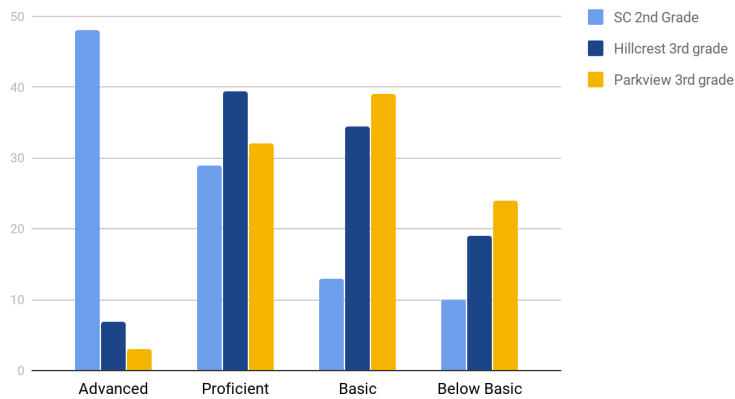
#### **Presidents Report**

- Still Recruiting for Advancement Director
- Still Recruiting for Coordinator of Maintenance and Custodial Services

## St. Charles Borromeo Primary School 2016-2017

### ELA Achievement

ELA Achievement Rankings

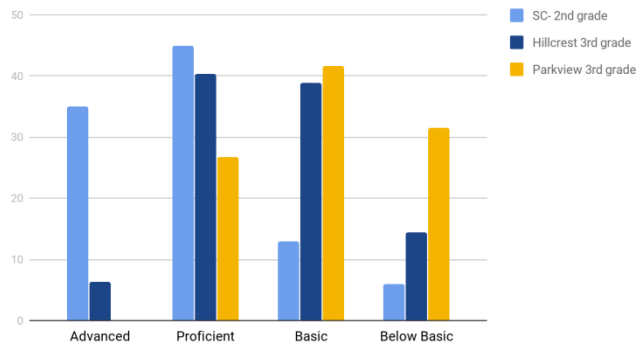


- 48% of our 2nd grade students scored in the advanced range in ELA, as compared to 6.8% 3rd graders at Hillcrest and 3% of 3rd graders at Parkview
- 10% of our 2nd grade students scored in the below basic range in ELA, as compared to 19.1% of 3rd grade students at Hillcrest and 24% of 3rd graders at Parkview

### Math Achievement

- 35% of our 2nd grade students scored in the advanced range in Math (even with a new curriculum that year) as compared to 6.3% of 3rd grade students at Hillcrest and 0% of 3rd

Mathematics Achievement



graders at Parkview

- 6% of our 2nd grade students scored in the below basic range in Math, as compared to 14.5% of 3rd grade students at Hillcrest and 31.6% of 3rd graders at Parkview

### Attendance

	Attendance Rate	Absentee Rate
St. Charles	96.87	0
Hillcrest	96	0.5
Parkview	94	1.5
CFAUD	94.9	4.8

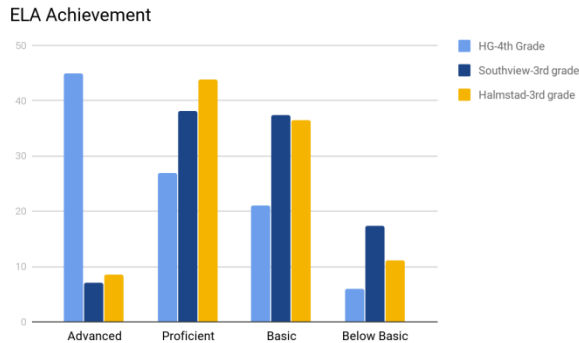
**Enrollment**

Total Number Enrolled 2016-17 School Year: 88  
 Total Number Disenrolled for 2017-18: 11  
 Total New Students Enrolled 2017-18: 5  
 Total Enrollment 2017-2018: 85  
 Net Enrollment: -3

**Holy Ghost Elementary School  
 2016-2017**

**ELA Achievement**

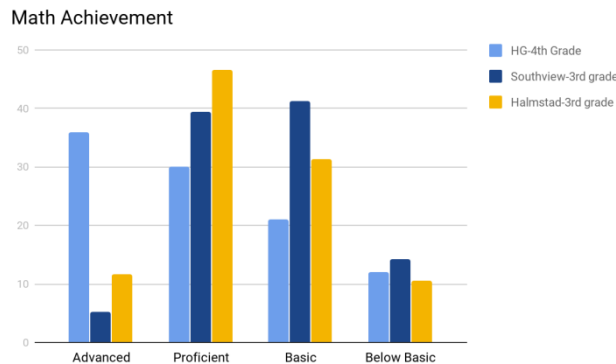
- 45% of our 4th grade students scored in the advanced range in ELA, as compared to 7.1% of 3rd graders at Southview and 8.6% of 3rd grade students at Halmstad



- 6% of our 4th grade students scored in the below basic range in ELA, as compared to 17.4% of 3rd graders at Southview and 11.1% of 3rd graders at Halmstad

**Math Achievement**

- 36% of our 4th grade students scored in the advanced range in math, as compared to 5.2% of 3rd graders at Southview and 11.6% of 3rd graders at Halmstad



- 12% of our 4th grade students scored in the below basic range in math, as compared to 14.2% of 3rd grade students at Southview and 10.6% of 3rd graders at Halmstad
- New math curriculum implemented last year to increase gains

**Attendance**

	Attendance Rate	Absentee Rate
Holy Ghost	97.16	0
Southview	95.6	3.6
Halmstad	96	1.7

CFAUSD	94.9	4.8
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**Enrollment**

Total Number Enrolled 2016-17 School Year: 92

Total Number Disenrolled for 2017-18: 12

Total New Students Enrolled 2017-18: 5

Total Enrollment 2017-2018: 86

Net Enrollment: -6