



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission **SUMMARY**

May 18, 2017 – 5:30 PM

Conference Room 1

AGENDA	LEAD	NOTES
Welcome	Scott	
Prayer	Priest	Led by Fr Pierce
Review Mission/Vision Statement Review evidence of the last month	Scott All	Tabled to June – shared Jessica Scott video
Review April Minutes	Scott	<ul style="list-style-type: none"> Consensus
<ul style="list-style-type: none"> Election of Officers - Education Commission Chair - Education Commission Vice-Chair 	Lynn	<ul style="list-style-type: none"> Nominated Scott Sokup – Chair Nominated Michelle Farrow – Vice Chair Consensus was reached These officers along with the Dean and President are now authorized to conduct financial transactions.
<u>Finance</u> <ul style="list-style-type: none"> DRAFT of 2017/18 Budget Submit to Diocese by 6/2 <p>6/30 – system budget finalized 2017-18 and entered into MIP software</p>	Bob	<ul style="list-style-type: none"> Bob met with the Finance committee earlier in the day and reviewed with the commission the proposed budget for 2017-2018 along with the 2016-2017 financials Books to be ordered for 2017-2018 school year will be focused on Science. In the lower levels the focus will be English, Language and Arts Cell tower funds Which are Commission Designated for IT assistant will be “borrowed” against short term to offset the cost of the internet backbone upgrade this summer. Hiring a Student Service Coordinator – data shows we need this position – not only a position but a program Budget received consensus
<u>Advancement</u> <ul style="list-style-type: none"> Fee in Lieu of Volunteering 	Jeff/Msgr Mark	<ul style="list-style-type: none"> Reviewed discussion at the Finance Committee meeting earlier in the day.
Standing Committees		

<u>Marketing</u> <ul style="list-style-type: none"> Update on Plan <ul style="list-style-type: none"> Focus on Early Childhood Enrollment Choice Update – Waiting for “draw” 	Mark B./Jaynee Kathy Adams	<ul style="list-style-type: none"> Continued lack of space at early childhood due to enrollment growth. Will be addressing over the summer. <ul style="list-style-type: none"> 382 100% enrolled, 29 existing still to enroll, 6 international. Total 417. 46/382 are new K-12 . Waiting for Choice to be determined which will add about 15 more. Several inquiring families.
<u>Facilities (Building and Grounds)</u> <ul style="list-style-type: none"> St. Charles Building Comm. Mtg. 	Jeff	No update
<u>School Improvement Action Plans Update</u>	Lynn	<ul style="list-style-type: none"> Nothing new
Staff Reports <u>St. Charles Early Childhood</u> <u>St. Charles/Holy Ghost Elementary</u> <u>Notre Dame MS/McDonell HS</u> <u>Academic Affairs & Accreditation</u>	Jaynee Dr. Sam Brian Mary H	See below for Principal reports
Old Business President Annual Review Commission Goals for 2016/17 - #8 Review of Student Exit data & process Jr. Achievement “Real Life Academy” participation 2017/18	Scott/Msgr Mark Scott Jeff Brian	<ul style="list-style-type: none"> Tabled to June meeting tabled to the June meeting tabled to June meeting tabled to June meeting
Presidents Updates <ul style="list-style-type: none"> Recruitment of Daughters of Mary Elementary Principal – Update Strategic Planning Process Update Travel to Holy Land June 10 - 20 	Jeff	<ul style="list-style-type: none"> Waiting to hear back from the lawyer at the Diocese In the process of interviewing principal candidates Goal Teams are meeting with 6/30 due date Jeff will be in the Holy Land the week of June 12, 2017. Please send to him any requests for prayers to be offered
New items Priest Assignments – Chippewa Deanery Graduation June 2 nd Last Student Contact Day June 6 Last Faculty Contact day is June 8th	Msgr. Mark Jeff	<ul style="list-style-type: none"> Reviewed changes – Fr. Feltes – St. Paul , Bloomer, Fr. Miller – St. Charles and new Chaplain and Fr Jesse Burrish, Notre Dame. Graduation is at 7:300 – all welcome Last day of school is early release
NEXT Education Commission Meeting		June 27, 2017 5:30 PM
Closing Prayer and Adjournment	Clergy	Led by Fr Kizewski

Membership

PRESENT	Name	Expertise	Role
X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
EX	Michelle Farrow	Chamber of Commerce and Parent	Chairperson – Notre Dame
X	Lynn Newton	Info. Svcs Training Mgr – Marshfield Clinic	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Janet Roth	Marsh & McLennan Agency	Notre Dame Parish Rep.

EX	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Mark Baker	GM - Pump Division - WS Darley & Co	St. Charles Parish Rep.
X	Missy Grill	Accounting Manager-Mega Foods	St. Peter Parish Rep.
EX	Karla Roach	RCU – Loan Servicing Agent and Health Coach	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church Rep.
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

Ex-Officio

X	Msgr. Pierce	Notre Dame Church	Dean
X	Fr. Kizewski	Holy Ghost Church	Pastor
EX	Fr. Richmond	McDonell Area Catholic Schools	Chaplain
EX	Peter Samaranayake, PhD	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcut	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

GUESTS

X	Kathy Adams	McDonell Area Catholic Schools	Executive Assistant

Principal Reports

Early Childhood:

- BB4C graduation will be on Friday, June 2 at 8:00 a.m. in the SC gym
- There are 32 students enrolled in BB4C for the upcoming school year. Last year at this time we had 33 enrolled.

2016/2017

44 BB4C students enrolled at SCEC

20 of 29, 2017/2018, Kindergarten students will be from SCEC BB4C

45% of BB4C students will stay at SC to make up 69% of the Kindergarten class

Weekly childcare numbers for Fall (this DOES NOT INCLUDE Supers)

44 students signed up for childcare services in the fall - this does not include Supers.

28 students enrolled for 5 days of care

5 students enrolled for 4 days of care

8 students enrolled for 3 days of care

3 students signed up for 1 or 2 day drop in care

Elementary report:

1. Move Up Day was successful. All students had the opportunity to get a feel for what the next academic year holds for them.
2. In particular the new batch of KG students were welcomed to the SC. This will be the Class of 2030. We have 31 new students to date.
3. We continue to advertise for a suitable Spanish teacher for both SC and HG.
4. Staff Evaluations using the Educator Effectiveness Framework are in progress and will be completed by the end of May.

5. Monthly Data Talks with each grade level teacher and the Interventionist and the Director of Instructions are held every month. Progress monitoring is now on going for a select number of our students in need of extra support.
6. Macs in Motion will now be held on May 25 so that our BB4C students can also participate
7. We are continuing to build a schedule for the next academic year that will ensure that all classroom teachers have at least one hour per day, of collaborative time when they can meet with their teaching partners and discuss the common goals for their grade levels. They can also use this time to review and monitor the standardized tests and also any other formative or summative assessments. This can also be used for additional support given to students in need.
8. Donuts with Dads will be held after Mass on May 31 hosted by KG students.
9. Ms. Rita Novak is retiring and we have advertised for a Grade 1 teacher.
10. All other teachers are returning and have signed their contracts
11. Grade 4 and 5 had a very educational trip to Madison. They visited the State Capitol, the Veterans Museum and the State Historical Museum. They talked to Rep. Rob Summerfield.
12. Senator Terry Moulton will visit them at Holy Ghost on June 1st.
13. The 4th grade will attend "The Past Passed Here" on May 12th and
14. The 3rd grade will visit the Carson Park Museum and Paul Bunyan Camp on June 1st.
15. Holy Ghost will hold its final Mass and Awards Ceremony on June 6th, the last day of school.

McDonell Central Catholic High School/Notre Dame Middle School:

- High School and Middle School schedules are complete. High school students will have them in their hands before they leave for summer break.
- A new tradition-Senior Walk
- Deacon Kinnick – 2016-2017 will be his last year – he is moving to Florida

Mary Huffcutt:

Accreditation and Leadership

- Staff completed general goal statements for accreditation. Currently working on putting them in strategic planning formatting. Key areas already working on include the reviewing, revision and communication the mission/vision; developing and implementing new teacher induction/mentoring program; using assessments meaningfully in making decisions on instruction to ensure student growth; developing a program/system to help students with learning needs.

Professional Development

- Master's Program Cohort 6: Brittany Halverson (middle school), Jill Ritchie (middle school), Brianna Krause (Kindergarten)
- Shannon Jaeger (2nd grade teacher) is pursuing a reading certification (#316)
- Using the accreditation results and teacher input, the principals and Mary are working on a three year professional development plan
- Student special needs consultant, Pam Foegen, is doing observations and talking with teachers to help with the student support services plan that will begin in the 2017-18 school year.

Assessments

- Students in grades 6-10 are taking the ACT-Aspire summative assessments. Results should be available end of June.
- K-5 students are taking the spring term Aimsweb assessment

Curriculum

- Middle school and high school science programs will anticipate new textbooks/materials for 2017-18 school year
- Grades 3 and 5 are piloting a new English Language Arts curriculum (Experiential Learning). Fourth grade will participate next fall.
- Representation from the teachers at St. Charles will visit Grant school in Wausau to observe their instruction of the Superkids (literacy program)

Mack Way

- School culture discussions continue as part of the accreditation/strategic planning process