



MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

1316 BEL AIR BLVD., CHIPPEWA FALLS, WI 54729 • TEL 715.723.0538 • FAX 715.723.1501 • WWW.MACS.K12.WLUS

Our Mission: Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

Our Vision: We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

Education Commission **SUMMARY**
March 16, 2017 – 5:30 PM
Conference Room 1

AGENDA

LEAD

NOTES

AGENDA	LEAD	NOTES
Welcome	Scott	5:35 PM
Prayer	Jeff	Family Prayer from Synod on the Family
Review Mission/Vision Statement Review evidence of the last month	Scott All	<ul style="list-style-type: none">Sam Z – National Merit Scholar FinalistBBB Donation from area business who were impressed with their manners and behavior.
Review February Minutes	Scott	<ul style="list-style-type: none">Consensus
Standing Committees <u>Finance</u> <ul style="list-style-type: none">Review of January/February FinancialsBudget Process 2016-17 2/17 – Submit Proposed wages and proposed line item budget 3/13 – Bishop's response to wage increases and proposed line item budget 6/30 – system budget finalized 2017-18 and entered into MIP software	Bob Jeff	<ul style="list-style-type: none">Reviewed January Financials and February Department Financials. All Faculty and Administrators receive this now and it is reviewed with Principals on a quarterly basis.Long discussion on Salary Scaled which was submitted and approved, but took much conversation with the Diocesan Office of Catholic schools prior to approval. Since we have a 10 year plan in place, Bob will begin work this summer with the Diocesan Schools Finance Officer to have the scale reviewed and ready for approval in February 2018. Next steps will be finalized 2017/18 budget for April Finance Committee, May Education Commission and May Finance Committee with submittal by June 1st.
<u>Marketing</u> <ul style="list-style-type: none">Update on Plan<ul style="list-style-type: none">Hospitality SundaysMailings – CCD/Income basedEnrollment	Mark B.	<ul style="list-style-type: none">Hospitality events were 'flat' but offered 'presence' and awarenessPostcard mailing went out this weekDiscussion on enrollment #'s 'today'. Concern on some class sizes and what the plan was for reaching out to the existing families who had not yet registered.

<p><u>Facilities (Building and Grounds)</u></p> <ul style="list-style-type: none"> • St. Charles Building Comm. Mtg. • Cell Tower • Bel Air Blvd resurfacing <p><u>School Improvement Action Plans</u> Update</p>	<p>Jeff</p> <p>Lynn</p>	<ul style="list-style-type: none"> • Still waiting for the architect to provide a plan. • Central States Tower has contacted us to begin staking property and meet with Xcel Energy. Anticipate tower up in the next month or so. • City will be resurfacing Bel Air Blvd. We will have boulevard filled in with concrete on “flat” area in front of school. Total est. assessment 20K over 10 years. • Administrators had not met this month
<p>Staff Reports <u>St. Charles Early Childhood</u> <u>St. Charles/Holy Ghost Elementary</u> <u>Notre Dame MS/McDonell HS</u> <u>Academic Affairs & Accreditation</u></p>	<p>Jaynee Dr. Sam Brian Mary H</p>	<p><i>Due to Spring Break all Principals were not in attendance</i></p>
<p>Old Business Review of Student Exit data & process</p> <p>REMINDER – Commissioner Terms</p>	<p>Jeff</p> <p>Scott</p>	<p>Reviewed the process flowchart. Discussed how information when contacted is passed along. Need to have a way to collect that is “secure” as it is confidential.</p> <p>It was suggested that Mentor Families be connected especially to new families so that there is someone who can stay in touch with the family and see if there are any concerns. That was heard in the “Listening Sessions” and will be developed as part of the Strategic Plan. Did not get through the “exit” process to determine who would be the best person to call once the family had decided that they were in fact leaving MACS.</p> <p>Karla had informed Scott and Msgr. Gorman that she would need to step off the Commission. We need to help Msgr. ID potential candidates as they will potentially be without representation. Karla indicated that she would stay until at least one new Commissioner was found.</p>
<p>Presidents Updates</p> <ul style="list-style-type: none"> • Bishop meeting with System Presidents February 28th • Recruitment of Daughters of Mary • Elementary Principal – Update 	<p>Jeff</p>	<ul style="list-style-type: none"> • Bishop had met with the System Presidents – this was a first. Discussed what was going right and what the challenges were. Jeff shared that the Dean and Deanery Clergy were critical in keeping a healthy school. That the priests must be pro-school. • Diocesan attorney had asked the Sisters to extend their Visa’s for 9 months. No word on where the attorney is in the process, but Jeff stays in touch with the Sisters and tries to “prompt” the cause. • After going through the recruitment process there were no viable candidates. The Diocese will allow Dr. Sam to continue for another

<ul style="list-style-type: none"> Strategic Planning Process Update <ul style="list-style-type: none"> April 26 Report out – Looking Forward Listening Session 2016/17 School Calendar – End of Year 		<ul style="list-style-type: none"> year, but want a continued recruitment for a Catholic Principal. President's "Looking Forward" event will have the theme of "What we Heard – Where are we Going". Event will go from 5:30 to 6:30 with pizza from 5:30 to 6:00. Presentation will be a "high level" overview of what we heard and where we are in the process. Reviewed the end of the year calendar. CFUSD will do early release on the last student contact day. MACS has enough hours. - CONSENSUS to also Early Release.
New items		
President Annual Review – March Mtg	Msgr Mark/Scott	No Action
Commission Goals for 2016/17	Scott	Tabled to April
NEXT Education Commission Meeting		April 20, 2017 5:30 PM
Closing Prayer and Adjournment	Scott	Glory Be

Membership

PRESENT **Name** **Expertise** **Role**

X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
X	Michelle Farrow	Chamber of Commerce and Parent	Chairperson – Notre Dame
X	Lynn Newton	Info. Svcs Training Mgr – Marshfield Clinic	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Janet Roth	Marsh & McLennan Agency	Notre Dame Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
Ex	Mark Baker	GM - Pump Division - WS Darley & Co	St. Charles Parish Rep.
X	Missy Grill	Accounting Manager-Mega Foods	St. Peter Parish Rep.
X	Karla Roach	RCU – Loan Servicing Agent and Health Coach	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church Rep.
			St. Paul Church Rep.
			St. Bridget Church Rep.
			Holy Cross Church Rep.

Ex-Officio

Ex	Msgr. Pierce	Notre Dame Church	Dean
Ex	Fr. Kizewski	Holy Ghost Church	Pastor
Ex	Fr. Richmond	McDonell Area Catholic Schools	Chaplain
Ex	Peter Samaranayake, PhD	St. Charles/Holy Ghost Elementary	Principal
Ex	Brian Schulner	Notre Dame MS/McDonell HS	Principal
Ex	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcut	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

GUESTS

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