



# MCDONELL AREA CATHOLIC SCHOOLS

Est. 1882

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**Our Mission:** Committed to the formation of community, academic excellence and the spiritual and physical well-being of each student in the Spirit of Jesus Christ.

**Our Vision:** We are the school of choice for an excellent Catholic faith based education within the Chippewa Falls area. We welcome all families to be a part of our school community no matter their faith or financial means. In partnership with our parents, we form the whole child in support of our values and mission. Our vision of the whole child consists of a lifelong learner, who upon graduation, is academically prepared for post-secondary education and career, grounded in relationship with Jesus Christ, balanced physically and emotionally, and actively engages as servant leaders in family, parish, and civic communities.

## Education Commission **SUMMARY**

**April 20, 2017 – 5:30 PM**

Conference Room 1

AGENDA	TIME	LEAD	NOTES
Welcome	Scott		
Prayer	Clergy		Our Father
Review Mission/Vision Statement Review evidence of the last month	Scott All		<ul style="list-style-type: none"> <li>While Bob was at a meeting at CESA 10 they shared they hired someone from McDonnell that falls into the “millennials” category and has been an impressive hire</li> <li>James Schauderaff presentation at the Cohort was outstanding</li> <li>Alumni tournament – two families stayed day and night to help Janet Roth because other volunteers did not show</li> <li>9<sup>th</sup> &amp; 10<sup>th</sup> grade retreat on 04/20/17 included guest speaker, activities and reflection</li> <li>Junior class met to decide what they would like their legacy to be as seniors. When selecting preferred roles – 99% shared they would like to lead</li> </ul>
Review March Minutes	Scott		<ul style="list-style-type: none"> <li>Consensus – No changes</li> </ul>
<b>Standing Committees</b> <u>Finance</u> <ul style="list-style-type: none"> <li>Financials</li> </ul> <ul style="list-style-type: none"> <li>Draft to Commission May Meeting</li> </ul> <b>6/30</b> – system budget finalized 2017-18 and entered into MIP software	Bob		<ul style="list-style-type: none"> <li>Bob reviewed through February. Discussed utilities and noted that January/February are high due to school musical and BBB play-offs. Will be looking into LED spotlights for auditorium.</li> <li>The draft for the budget will be ready for May meeting</li> </ul>
<u>Marketing</u> <ul style="list-style-type: none"> <li>Update on Plan               <ul style="list-style-type: none"> <li>Mailings – CCD/Income based</li> </ul> </li> </ul>	Mark B.		<ul style="list-style-type: none"> <li>Mark was not at the last marketing meeting so he had no new updates</li> <li>Mailings that went to outlying areas and</li> </ul>

<ul style="list-style-type: none"> <li>• Enrollment</li> <li>• On-line Registration – First Year</li> <li>• Choice Update</li> <li>• Early Childhood Center Enrollment</li> <li>• Marketing Opportunity</li> </ul>	<p>Kathy Adams</p> <p>Jayne</p> <p>Jeff</p>	<p>thanks to Pastors for collaborating on the mailings. It produced interest from Cornell and Lake Holcombe families</p> <ul style="list-style-type: none"> <li>• Shared enrollment numbers. 369 are 100% enrolled for 2017-2018 including 5 international students. Waiting to hear from 62 existing students</li> </ul> <p>First year for online registration – slowing down the overall process as parents are learning.</p> <p>Deadline for Choice was today @ 4:00PM 91 applications, 68 existing students, 23 new students. Not a guarantee on all – it will depend on the draw Current enrollment 434</p> <ul style="list-style-type: none"> <li>• Enrollment for 2017/18 BB4C 27 3 yr old – waiting list 4 yr old – 5 AM spots open Public schooled shared they anticipate low enrollment for the next two years in BB4C</li> <li>• Mark would like to give kudos to the Marketing committee for success with their coordination and work with Choice. 23 on a goal of 20</li> <li>• An alumni is donating the time of a videographer to be on campus 4/25. Will be able to use the results in a variety of ways.</li> </ul>
<p><u>Facilities (Building and Grounds)</u></p> <ul style="list-style-type: none"> <li>• St. Charles Building Comm. Mtg.</li> </ul> <p><u>School Improvement Action Plans Update</u></p>	<p>Jeff</p> <p>Lynn</p>	<ul style="list-style-type: none"> <li>• Still waiting for documents for St Charles parish center</li> <li>• Facilites identified a repair list and broke down by priority and if it is something that can fixed by the school or if it will need to be a capital campaign</li> <li>• Met April 7 with school leaders and reviewed current and new goals</li> <li>• Reviewed how the process is working</li> <li>• Next meeting May 19 @ 12:30</li> <li>• Use the June meeting to wrap up the 2016-2017 school goals</li> <li>• Note in the future to report data to the Education Commission</li> </ul>
<p><b>Staff Reports</b></p> <p><u>St. Charles Early Childhood</u></p> <p><u>St. Charles/Holy Ghost Elementary</u></p>	<p>Jayne</p> <p>Dr. Sam</p>	<p><b><i>See below for Principal reports</i></b></p> <ul style="list-style-type: none"> <li>• Principals reviewed reports</li> </ul>

<u>Notre Dame MS/McDonell HS</u> <u>Academic Affairs &amp; Accreditation</u>	Brian  Mary H	<ul style="list-style-type: none"> <li>Brian added a thank you to Kohls for their \$1000 donation</li> <li>Working on the Accreditation MUST DO's</li> <li>Working on designing an after school program</li> <li>Celebrated the Fourth Cohort - one graduate James Schlauderaff</li> </ul>
<b>Old Business</b> Review of Student Exit data & process REMINDER – Commissioner Terms	Jeff	<ul style="list-style-type: none"> <li>tabled till the May meeting</li> <li>Will hold elections at May meeting</li> </ul>
<b>Presidents Updates</b> <ul style="list-style-type: none"> <li>Recruitment of Daughters of Mary</li> <li>Elementary Principal – Update</li> <li>Strategic Planning Process Update <ul style="list-style-type: none"> <li>April 26 Report out – Looking Forward - <b>ATTENDANCE</b></li> </ul> </li> </ul>	Jeff	<ul style="list-style-type: none"> <li>Waiting to hear back from the lawyer at the Diocese</li> <li>Dr Sam will not accept till the end of the school year. Weighing options. Will continue to interview other applicants</li> <li>REMINDER that all Commission Members should attend.</li> </ul>
<b>New items</b> President Annual Review Commission Goals for 2016/17  <b>MAY Agenda Items</b> <ul style="list-style-type: none"> <li>Election of Officers <ul style="list-style-type: none"> <li>Education Commission Chair</li> <li>Education Commission Vice-Chair</li> </ul> </li> <li>Review and Approval of 2017/18 Financial Budget</li> <li>Jr. Achievement “Real Life Academy”</li> </ul>	Msgr Mark/Scott Scott          Janet	<ul style="list-style-type: none"> <li>Waiting for three president evaluations – please turn in to Scott Sokup</li> <li>Scott reviewed Education Commission goals through questions seven. Pick up at question #8 at the May meeting</li> <li>Mark Baker, Lynn Newton and Karla Roach will be ending their roles on the Education Commission in 2017</li> <li>Nominations open for Chair and Vice President. Both positions serve on the executive committee as well. Would like nominations to Scott by the May meeting.</li> <li>Asked Brian to look into MACS participating.</li> </ul>
NEXT Education Commission Meeting		May 18, 2017 5:30 PM
Closing Prayer and Adjournment	Clergy	Led by Fr Pierce

### Membership

PRESENT	Name	Expertise	Role
X	Scott Sokup	Retail Category Mgr – Weyerhaeuser Corp	Chair - Holy Ghost Rep.
EX	Michelle Farrow	Chamber of Commerce and Parent	Chairperson – Notre Dame
X	Lynn Newton	Info. Svcs Training Mgr – Marshfield Clinic	Holy Ghost Parish Rep.
X	Tracy Fischer	Dir. Of Social Service for Neighbors of Dunn Cty.	Holy Ghost Parish Rep.
X	Janet Roth	Marsh & McLennan Agency	Notre Dame Parish Rep.
X	Mike Crawford	ACCESS Security – Sales and Estimating	Notre Dame Parish Rep.
X	Mark Baker	GM - Pump Division - WS Darley & Co	St. Charles Parish Rep.
EX	Missy Grill	Accounting Manager-Mega Foods	St. Peter Parish Rep.
EX	Karla Roach	RCU – Loan Servicing Agent and Health Coach	St. Charles Parish Rep.
			St. Charles Parish Rep.
			Sacred Heart Church Rep.
			St. John the Baptist Church Rep.
			St. Paul Church Rep.

			St. Bridget Church Rep.
			Holy Cross Church Rep.

### Ex-Officio

X	Msgr. Pierce	Notre Dame Church	Dean
EX	Fr. Kizewski	Holy Ghost Church	Pastor
EX	Fr. Richmond	McDonell Area Catholic Schools	Chaplain
X	Peter Samaranayake, PhD	St. Charles/Holy Ghost Elementary	Principal
X	Brian Schulner	Notre Dame MS/McDonell HS	Principal
X	Jayne Brannen	St. Charles Borromeo Early Childhood	Director
X	Mary Huffcut	McDonell Area Catholic Schools	Dean of Academics
X	Bob Konop	McDonell Area Catholic Schools	Controller
X	Jeff Heinzen	McDonell Area Catholic Schools	President

### GUESTS

X	Kathy Adams	McDonell Area Catholic Schools	Executive Assistant
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### Principal Reports

#### Early Childhood:

- As of 4/11 - 25 BB4C students enrolled for next year
- 18 of 41 BB4C (46%) students are enrolled for Kdg. at SC for the 17/18 school year. Expecting one more to enroll in Kdg. at SC
- Fall numbers for childcare are looking promising with more students at a full time status.

#### Elementary report:

- HG held their Talent Show last Tuesday and many students had the opportunity to display their histrionic talents. (Some of them for the first time.)
- The Spring Concert for SC was held Tuesday afternoon. April 18th
- Grade 5 Band Performance will be held on April 24<sup>th</sup> at Notre Dame Parish
- We will reintroduce Spanish as a world language in the next academic year.
- We have taken the recommendation from the "Listening Session" that many elementary teachers are stressed out. We are striving to provide them with 60 minutes of collaborative planning time daily, with their grade level partners for the next academic year.
- Monthly Data Talks with each grade level teacher and the Interventionist and the Director of Instructions are held every month. Progress monitoring is now on going for a select number of our students in need of extra support.
- Move Up Day will be on May 5th
- First Communion on April 30th
- Fourth and Fifth Grade Learning Journey to Madison on April 25

#### McDonell Central Catholic High School/Notre Dame Middle School:

- High School Scheduling is moving forward (snag by snag) for next year.
- We hosted Cloverbelt Conference Scholars banquet on April 4th. Very successful evening.
- Student recognitions, Cloverbelt Conference, Chamber Academic Excellence, etc....